



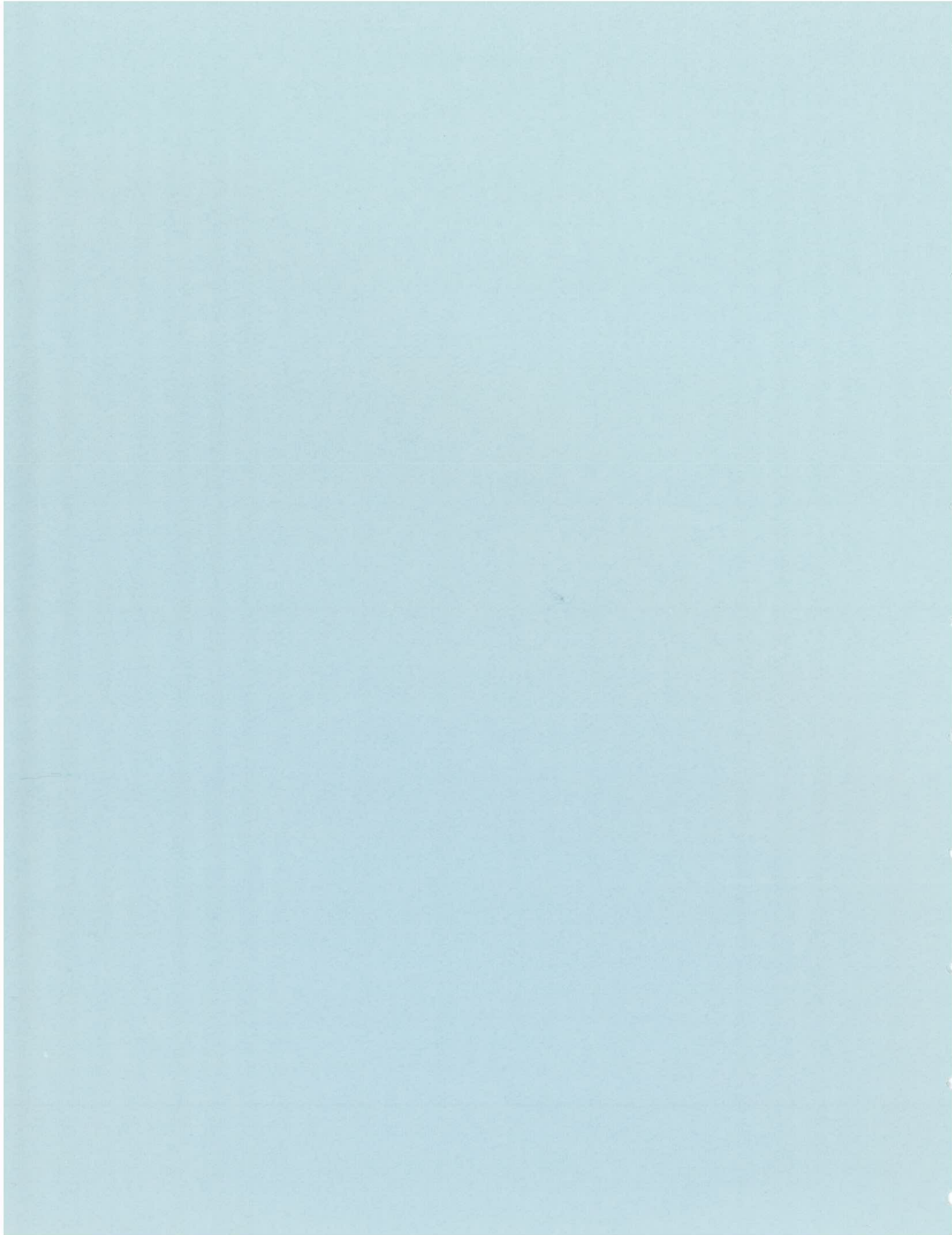
STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

A PERFORMANCE AUDIT
of
**THE ARIZONA ECONOMIC PLANNING AND
DEVELOPMENT BOARD**

SEPTEMBER 1979

THE ARIZONA ECONOMIC PLANNING AND DEVELOPMENT BOARD HAS HAD ONLY SUPERFICIAL INVOLVEMENT IN SIGNIFICANT DECISIONS AND LEGISLATION INVOLVING ECONOMIC PLANNING AND DEVELOPMENT. AS OF JUNE 26, 1979, THE BOARD HAS BEEN NON-OPERATIONAL FOR TEN MONTHS AND HAS MET ONLY TWICE IN THE PAST 18 MONTHS. THEREFORE, THE BOARD'S PURPOSE, WHICH IS TO ACTIVELY INVOLVE CITIZENS IN POLICY MAKING AND PROVIDE ADVICE TO THE GOVERNOR, HAS NOT BEEN FULFILLED.

A REPORT TO THE
ARIZONA STATE LEGISLATURE



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The Arizona Economic Planning and Development Board has had only superficial involvement in significant decisions and legislation involving economic planning and development. As of June 26, 1979, the Board has been non-operational for ten months and has met only twice in the past 18 months. Therefore, the Board's purpose, which is to actively involve citizens in policy-making and provide advice to the Governor, has not been fulfilled.

A REPORT TO THE
ARIZONA STATE LEGISLATURE

REPORT 79-8



DOUGLAS R. NORTON, CPA
AUDITOR GENERAL

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

LINDA J. BLESSING, CPA
DEPUTY AUDITOR GENERAL

September 12, 1979

The Honorable Bruce Babbitt, Governor
Members of the Arizona Legislature
Members of the Economic Planning and
Development Board

Transmitted herewith is a report of the Auditor General, A Performance Audit of the Arizona Economic Planning and Development Board. This report is in response to a September 19, 1978, resolution of the Joint Legislative Budget Committee and a January 18, 1979, resolution of the Joint Legislative Oversight Committee.

A summary of this report is found on the blue pages at the front of the report. Response to this report from members of the Economic Planning and Development Board is found on the yellow pages preceding the appendices of the report.

My staff and I will be happy to meet with the appropriate legislative committees, individual legislators or other state officials to discuss or clarify any items in this report or to facilitate the implementation of the recommendations.

Respectfully submitted,

Douglas R. Norton
Auditor General

Staff: Gerald A. Silva
Coni R. Good

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SUMMARY

The Arizona Economic Planning and Development (EPAD) Board is an advisory board to the Governor on economic planning and development matters. The Board is provided staff support by and primarily communicates to the Governor through the Office of Economic Planning and Development (OEPAD).

According to state law passed in 1972, the Governor shall appoint an advisory board on economic planning and development consisting of at least 14 and no more than 20 members, with at least one member from each county. Beyond this, the law does not specify terms of membership, the intent, duties or powers of the EPAD Board. However, the Governor and the Executive Director of OEPAD have stated their objectives for the EPAD Board to include active citizen involvement on policy-making and utilization of the Board as a vehicle for county involvement in state government.

The forerunner of the EPAD Board was the Arizona Development Board which was created in 1954. The Arizona Development Board consisted of 14 members, one from each county, whose responsibilities included: 1) attracting tourists, new residents and new commercial industries to Arizona, and 2) exploring and publicizing Arizona's facilities, resources and potential in order to attract new capital and industry. The Arizona Development Board was replaced by the EPAD Board in 1968 while the Board's major duties were vested in the newly formed Department of Economic Planning and Development, later established as OEPAD.

The EPAD Board is entirely funded through the State General Fund appropriation for OEPAD administration.

Our review of the EPAD Board revealed the Board has had only superficial involvement in significant decisions and legislation involving economic planning and development. As of June 26, 1979, the EPAD Board has been non-operational for ten months and has met only twice in the past 18 months. Therefore, the Board's purpose, which is to actively involve citizens in policy-making and provide advice to the Governor, has not been fulfilled.

(page 10)

Our review revealed there are at least 27 other boards, councils and commissions in Arizona that perform functions similar to those of the EPAD Board. (page 24)

In addition, our review disclosed that a majority of the EPAD Board appointees have not attended enough meetings to justify their membership. (page 28)

Our review also disclosed that since 1976 efforts to obtain public participation in the Economic Planning and Development Board meetings have declined to an inadequate level as have attempts to notify the public of Board meeting dates and actions. (page 34)

Finally, our review revealed that 39 individuals of various occupations have been appointed to serve as members of the EPAD Board since fiscal year 1973. (page 41)

It is recommended that:

1. The present role, involvement, lack of attendance, effectiveness and resulting low activity level of the Economic Planning and Development Board do not justify its continuance beyond July 1, 1980. If it is continued, a defined role for significant policy-making involvement, improved attendance and effectiveness should be obtained by gubernatorial and OEPAD Executive Director action. (page 23)
2. If continued beyond July 1, 1980, the EPAD Board should institute regular communication with at least the 27 other entities that perform similar functions and coordinate their efforts to avoid duplication. (page 27)
3. If continued beyond July 1, 1980, the Governor should appoint EPAD Board members with the interest and ability to attend meetings; Board meetings should be of such magnitude to justify member attendance and the Board should adopt by-laws governing attendance. (page 33)
4. If continued beyond July 1, 1980, the EPAD Board and OEPAD should adopt such methods for publicly announcing Board meetings and actions so citizens have the opportunity to express their concern on economic planning and development issues. (page 40)

INTRODUCTION AND BACKGROUND

The Economic Planning and Development Board is an advisory board to the Governor on economic planning and development matters. The Board is provided staff support by and primarily communicates to the Governor through the Office of Economic Planning and Development (OEPAD).

The forerunner of the Economic Planning and Development Board was the Arizona Development Board which was created in 1954. The Arizona Development Board consisted of 14 members, one from each county, selected by the Governor with the advice and consent of the Senate to serve five-year terms. Its purpose included: 1) attracting tourists, new residents and new commercial industries to Arizona, and 2) exploring and publicizing Arizona's facilities, resources and potential in order to attract new capital and industry to the State. The Arizona Development Board's duties and authority included the employment of assistants, the issuance of reasonable contracts, utilization of communication media, adoption of rules and regulations deemed necessary and the acceptance of gifts to the state.

In 1968 the Arizona Development Board was replaced by the Economic Planning and Development Board while the major duties of the former Board were vested in the newly formed Department of Economic Planning and Development. As a result, the duties and authority of the EPAD Board were reduced to appointing the Department of Economic Planning and Development Director with the consent of the Governor and providing advice to the Director and the Governor. The membership of the EPAD Board was increased to 19 members. The five additional members were to represent the State as a whole as opposed to being county representatives. Legislation in 1972, ARS 41-502, established the present form of the EPAD Board. According to ARS 41-502*, the Governor shall appoint an advisory board on economic planning and development consisting of at least 14 and no more than 20 members, with at least one member from each county. Beyond this, the law does not specify terms of membership, the intent, duties or powers of the EPAD Board. However, Governors of Arizona and the Executive Director of OEPAD have stated that their objectives for the EPAD Board include active citizen involvement in policy-making and utilization of the EPAD Board as a vehicle for county involvement in state government.

* Appendix I contains a copy of this statute.

The EPAD Board is funded entirely through a general fund appropriation. The funds used to support the EPAD Board are contained within the OEPAD administration budget appropriation. EPAD Board expenditures for fiscal years 1975-76 through 1978-79 are shown below.

<u>Expenditures</u>	<u>Fiscal Year</u>			
	<u>1975-76</u>	<u>1976-77</u>	<u>1977-78</u>	<u>1978-79</u>
In-state travel				
Board members	\$4,556.40	\$4,009.00	\$3,964.00	\$1,279.45
OEPAD staff	258.55	495.55	420.90	110.10
Out-of-state travel				
Board members	-0-	-0-	1,447.79	-0-
Other operating expenditures			73.80	
Total expenditures	<u>\$4,814.95</u>	<u>\$4,504.55</u>	<u>\$5,906.49</u>	<u>\$1,389.55*</u>

The Office of the Auditor General expresses its gratitude to present and former members of the Economic Planning and Development Board and employees of the Office of Economic Planning and Development for their cooperation, assistance and consideration during the course of our audit.

* As of June 6, 1979

SUNSET FACTORS

In accordance with ARS 41-2351 through 41-2374, nine factors were considered to determine, in part, whether the Arizona Economic Planning and Development Board should be continued or terminated.

These factors are:

1. Objective and purpose in establishing the Board,
2. The degree to which the Board has been able to respond to the needs of the public and the efficiency with which it has operated,
3. The extent to which the Board has operated within the public interest,
4. The extent to which rules and regulations promulgated by the Board are consistent with the legislative mandate,
5. The extent to which the Board has encouraged input from the public before promulgating its rules and regulations and the extent to which it has informed the public as to its actions and their expected impact on the public,
6. The extent to which the Board has been able to investigate and resolve complaints that are within its jurisdiction,
7. The extent to which the attorney general or any other applicable agency of state government has the authority to prosecute actions under enabling legislation,
8. The extent to which the Board has addressed deficiencies in its enabling statutes which prevent it from fulfilling its statutory mandate, and
9. The extent to which changes are necessary in the laws of the Board to adequately comply with the factors listed in this subsection.

SUNSET FACTORS

SUNSET FACTOR: OBJECTIVE AND PURPOSE IN ESTABLISHING THE BOARD

According to ARS 41-502*, the purpose of the Economic Planning and Development Board is to provide advice to the Governor:

"The governor shall appoint an advisory economic planning and development board which shall be composed of at least fourteen and no more than twenty members who shall serve without compensation. At least one member shall be a bona fide resident of each county of this state." (Emphasis added)

In a 1977 article appearing in the July/August/September issue of Directions,** the purpose of the Economic Planning and Development Board was described as:

"...assist(ing) the Governor and Executive Director (of OEPAD) in shaping relevant policies for the state. The Board provides guidance on budgets, work programs and projects. The Executive Director welcomes the active involvement of the Advisory Board in the policy-making process....It is the philosophy of the Executive Director that effective and realistic policies in the area of economic planning and development demand meaningful citizen input, and the Advisory Board provides a state-wide mechanism for this public contact." (Emphasis added)

The Governor of Arizona in a speech to the Board on August 15, 1975, explained his intent for its operation. The Board minutes stated:

"Board members, the Governor said, are to see to it every community has input into state government, as well as to the Governor. He said his door was wide open to them because they were the voices of their communities. He wanted their ideas and wanted them to join the team for economic development...." (Emphasis added)

* Appendix I contains a copy of this statute.

** Directions was a newsletter published by the Office of Economic Planning and Development until its discontinuance in June.

The Executive Director of OEPAD in a statement on October 31, 1978, explained the objectives of the Board to be:

"Objectives of the Board are to advise the Governor on matters of economic planning and development. The Board is a county 'sounding board' and allows small county representation in state government." (Emphasis added)

SUNSET FACTOR: THE DEGREE TO WHICH
THE BOARD HAS BEEN ABLE TO RESPOND
TO THE NEEDS OF THE PUBLIC AND THE
EFFICIENCY WITH WHICH IT HAS OPERATED

The Board has been limited in its efforts to respond to the needs of the public by its superficial involvement in significant policy-making decisions and legislation involving economic planning and development. (For a discussion of this issue, see page 10.)

In addition, the low attendance by a majority of Board members and the absence of any meetings in the ten months from August 20, 1978 to June 26, 1979, have also impaired the Board's ability to respond to the needs of the public. (For a discussion of these issues, see pages 20 and 28.)

However, the Board did, in September of 1977, notably respond to public need by organizing state efforts to address the problems created by the decline in the price of copper and resulting mine-related layoffs. Further, the Board has supported the creation of a naval stores plant near Winslow and assisted in negotiations regarding the plant with the Department of Agriculture.

The Board appears to be efficient in its operations since its expenditures are almost entirely for per diem and reimbursement of travel expenses of Board members and OEPAD staff attending Board meetings.

SUNSET FACTOR: THE EXTENT TO
WHICH THE BOARD HAS OPERATED
WITHIN THE PUBLIC INTEREST

The Board appears to have taken no actions that were inconsistent with the public interest. However, the absence of activity on the Board's part, particularly since August 1978, makes it difficult to conclude that the Board is operating in the public interest.

SUNSET FACTOR: THE EXTENT TO
WHICH RULES AND REGULATIONS
PROMULGATED BY THE BOARD ARE
CONSISTENT WITH LEGISLATIVE
MANDATE

The Economic Planning and Development Board has not promulgated any rules and regulations. Based upon a review of legislation (ARS 41-502), it appears the Board is not required to promulgate rules and regulations.

SUNSET FACTOR: THE EXTENT TO
WHICH THE BOARD HAS ENCOURAGED
INPUT FROM THE PUBLIC BEFORE
PROMULGATING ITS RULES AND
REGULATIONS AND THE EXTENT
TO WHICH IT HAS INFORMED THE
PUBLIC AS TO ITS ACTIONS AND
THEIR EXPECTED IMPACT ON THE
PUBLIC

Efforts to encourage public participation and to inform the public of its actions and their expected impact have since 1976 been declining to an inadequate level. (For a discussion of this issue, see page 34)

The Board is not required to promulgate rules and regulations. Therefore, this aspect of the sunset factor is not applicable to the Board.

SUNSET FACTOR: THE EXTENT TO WHICH
THE BOARD HAS BEEN ABLE TO INVESTIGATE
AND RESOLVE COMPLAINTS THAT ARE
WITHIN ITS JURISDICTION

This sunset factor is not applicable to the Board. Legislative mandate does not indicate that the investigation and resolution of complaints are within the jurisdiction of the Economic Planning and Development Board.

SUNSET FACTOR: THE EXTENT TO WHICH
THE ATTORNEY GENERAL OR ANY OTHER
APPLICABLE AGENCY OF STATE
GOVERNMENT HAS THE AUTHORITY
TO PROSECUTE ACTIONS UNDER
ENABLING LEGISLATION

The enabling legislation concerning the Economic Planning and Development Board does not define any actions for prosecution by the Attorney General or any other applicable agency.

SUNSET FACTOR: THE EXTENT TO WHICH
THE BOARD HAS ADDRESSED DEFICIENCIES
IN ITS ENABLING STATUTES WHICH
PREVENT IT FROM FULFILLING ITS
STATUTORY MANDATE

The Board has not proposed or suggested any changes in its enabling statute.

SUNSET FACTOR: THE EXTENT TO WHICH
CHANGES ARE NECESSARY IN THE LAWS OF
THE BOARD TO ADEQUATELY COMPLY WITH
THE FACTORS LISTED IN THIS SUBSECTION

No changes are needed in the statute regarding the Board to adequately comply with the factors of this subsection.

FINDING I

THE ARIZONA ECONOMIC PLANNING AND DEVELOPMENT BOARD HAS HAD ONLY SUPERFICIAL INVOLVEMENT IN SIGNIFICANT DECISIONS AND LEGISLATION INVOLVING ECONOMIC PLANNING AND DEVELOPMENT. AS OF JUNE 26, 1979, THE BOARD HAS BEEN NON-OPERATIONAL FOR TEN MONTHS AND HAS MET ONLY TWICE IN THE PAST 18 MONTHS. THEREFORE, THE BOARD PURPOSE, WHICH IS TO ACTIVELY INVOLVE CITIZENS IN POLICY-MAKING AND PROVIDE ADVICE TO THE GOVERNOR, HAS NOT BEEN FULFILLED.

The Economic Planning and Development (EPAD) Board is not fulfilling its stated intent to actively involve citizens in policy-making and to advise the Governor on matters of economic planning and development. The EPAD Board has considered an average of only four items per year in the past five years that resulted in its proposing a policy level recommendation. This represents approximately 11 percent of the items discussed at Board meetings each year. Of the 251 pieces of economic planning and development legislation introduced in the past five years, the EPAD Board has made recommendations for or against only two of them. Of the 64 pieces of legislation forwarded to the Governor for approval during the same period, the EPAD Board has not made recommendations for or against any of them. Two notable attempts to regularly include Board members in significant decision-making processes have not been implemented. Meeting frequency has declined until the Board, as of June 26, 1979, has not met for ten months and has met only twice in the past 18 months.

Legislative, Gubernatorial And Managerial Intent Regarding Board Operations

Publications, speeches and statements by Governors of Arizona and the Office of Economic Planning and Development (OEPAD) officials have repeatedly stated the intent for active policy-making involvement by the Economic Planning and Development Board.

The enabling legislation (ARS 41-502) contains a brief statement of EPAD Board duties:

"The Governor shall appoint an advisory economic planning and development board...."

The Governor, at the first meeting of his newly appointed Board on August 15, 1975, stated his intent regarding its operations:

"Board members, the Governor said, are to see to it every community has input into state government, as well as to the Governor. He said his door was wide open to them because they were the voices of their communities. He wanted their ideas and wanted them to join the team for economic development...."

The July/August/September 1977 issue of Directions, an informational publication of the Office of Economic Planning and Development, contained a description of Board duties to include:

"...assist(ing) the Governor and Executive Director (of OEPAD) in shaping relevant policies for the state. The Board provides guidance on budget, work program and projects. The Executive Director welcomes the active involvement of the Advisory Board in the policy-making process....It is the philosophy of the Executive Director that effective and realistic policies in the area of economic planning and development demand meaningful citizen input and the Advisory Board provides a statewide mechanism for this public contact." (Emphasis added)

The Executive Director of OEPAD in an October 27, 1978, statement noted:

The "objectives of the Board are to advise the Governor on matters of economic planning and development. The Board is a county 'sounding board' and allows small county representation in state government."

The apparent intent, therefore, of the EPAD Board is to actively provide policy-making advice to the Governor of Arizona and the Executive Director of the Office of Economic Planning and Development. However, our review of the EPAD Board revealed that active policy-making involvement by the Board has occurred only superficially.

Items Included At Board

Meetings And Recommended

For Implementation

The agendas for EPAD Board meetings are typically prepared by the Executive Director of OEPAD and the Chairman of the EPAD Board.

From fiscal years 1974-75 through 1978-79, the EPAD Board has discussed a varying number of items at each meeting. If the Board membership determines that a discussion item warrants a Board recommendation, then a resolution is passed or the recommendation is noted in the Board minutes. The OEPAD staff are responsible to assure that due consideration is provided to the Board resolutions or recommendations for implementation in OEPAD operations or for review and implementation by the Governor.

Table 1 summarizes the number of items discussed at EPAD Board meetings, the number of resolutions or recommendations recorded in Board minutes and the number of resolutions or recommendations ultimately implemented for fiscal years 1974-75 to 1978-79.

TABLE 1

NUMBER OF ITEMS DISCUSSED AT EPAD BOARD MEETINGS, THE NUMBER OF RESOLUTIONS OR RECOMMENDATIONS RECORDED IN BOARD MINUTES AND THE NUMBER OF RESOLUTIONS OR RECOMMENDATIONS ULTIMATELY IMPLEMENTED FOR FISCAL YEARS 1974-75 TO 1978-79

Fiscal Year	Meeting Date	Items Discussed	Number of Resolutions or Recommendations	Number of Resolutions or Recommendations Ultimately Implemented***
1974-75	September 27, 1974	13	6	
	December 14, 1974	7	3	
	February 7, 1975	<u>17</u>	<u>3</u>	4
		37	12	
1975-76	August 15, 1975	9	0	
	September 26, 1975	11	2	
	November 29, 1975	9	1	
	March 5, 1976	15	4	
	June 11, 1976	<u>11</u>	<u>5</u>	8
		55	12	
1976-77	September 10, 1976	7	0	
	November 26, 1976	17	3	
	February 25, 1977	13	11	
	April 29, 1977	<u>11</u>	<u>11</u>	10
		48	25	
1977-78	August 19, 1977	14	8	
	September 14, 1977*	1	1	
	October 7, 1977	8	6	
	December 10, 1977	21	5	
	May 13, 1978	7	3	
	June 1, 1978**	<u>1</u>	<u>1</u>	6
		52	24	
1978-79	August 26, 1978	<u>8</u>	<u>3</u>	1
	TOTALS	200	76	29

* Executive Committee meeting only
 ** No minutes available; Executive Committee meeting only
 *** As of July 31, 1979

As demonstrated in Table 1, the EPAD Board has discussed 200 individual items and made 76 recommendations or resolutions* of which 29 (or 38 percent) were implemented for fiscal years 1974-75 to 1978-79. It should be noted that the EPAD Board only held one meeting, discussed eight items and made three recommendations during fiscal year 1978-79.

It should also be noted that only a small proportion of those resolutions or recommendations that have been implemented concerned policy-level matters. The vast majority of these resolutions and recommendations instead are concerned with procedural areas or endorsements of actions already taken or programs already developed as is demonstrated in Table 2.

* Appendix II contains a complete listing of recommendations and resolutions and their disposition.

TABLE 2

ANALYSIS OF EPAD BOARD RESOLUTIONS AND
RECOMMENDATIONS MADE FOR FISCAL YEARS
1974-75 THROUGH 1978-79

Fiscal Year	Resolutions or Recommendations Made By the EPAD Board*			EPAD Board Resolutions or Recommendations Implemented		
	Total	Policy Issue Related**	Procedural Issue Related or Endorse- ment of Actions Already Taken or Programs Already Developed	Total	Policy Issue Related	Procedural Issue Related or Endorse- ment of Actions Already Taken or Programs Already Developed
1974-75	12	5	7	4	0	4
1975-76	12	6	6	8	4	4
1976-77	25	7	18	10	5	5
1977-78	24	4	20	6	1	5
1978-79	<u>3</u>	<u>0</u>	<u>3</u>	<u>1</u>	<u>0</u>	<u>1</u>
TOTALS	<u>76</u>	<u>22</u>	<u>54</u>	<u>29</u>	<u>10</u>	<u>19</u>

* Appendix II contains a description of each resolution or recommendation and its disposition.

** According to Webster's New Collegiate Dictionary, policy is defined as:

"a definite course or method of action selected from among alternatives and in light of given conditions to guide and determine present and future decisions or a high-level overall plan embracing the general goals and acceptable procedures esp(pecially) of a governmental body."

It should be noted that 22 (or 29 percent) of the resolutions or recommendations made by the Board were related to economic planning and development policy. This represents only 11 percent of the 200 items discussed at EPAD Board meetings from fiscal years 1974-75 through 1978-79 (see Table 1) or an average of four such resolutions or recommendations per year. Further, due to declining activity, the Board did not make any policy-related recommendations during fiscal year 1978-79.

Finally, only one EPAD Board policy-related recommendation was implemented during the two fiscal years 1977-78 and 1978-79.

Legislation Reviewed And
Recommended By The EPAD
Board

In September 1974 and March 1976, the EPAD Board established committees on legislative matters. The purpose of these committees was to review and make recommendations on proposed state legislation. At four Board meetings from fiscal years 1974-75 through 1978-79, current legislation was discussed; and at five other meetings, areas of potential legislation were discussed. In two instances resolutions or recommendations were made. However, compared to the number of legislative bills introduced, passed and forwarded to the Governor for signature or veto regarding economic planning and development, this represents an insignificant level of activity.

For fiscal years 1974-75 through 1978-79, Arizona Legislators introduced at least 251 bills concerning economic planning and development. As shown in Table a considerable number were eventually passed by the Legislature and forwarded to the Governor for signature or veto.

TABLE 3

ECONOMIC PLANNING AND DEVELOPMENT LEGISLATION
INTRODUCED*, SUBMITTED TO THE GOVERNOR AND
CONSIDERED BY THE EPAD BOARD FOR FISCAL
YEARS 1974-75 THROUGH 1978-79

Fiscal Year	<u>Legislative Bills Introduced</u>			<u>Legislative Bills Submitted to the Governor For Consideration</u>			<u>Legislative Bills Discussed By the EPAD Board</u>	<u>Bills Recommended For/Against By EPAD Board</u>
	<u>Total</u>	<u>House</u>	<u>Senate</u>	<u>Total</u>	<u>Signed</u>	<u>Vetoed</u>	<u>Total</u>	
1974-75	49	19	30	15	15	0	6	1
1975-76	50	25	25	7	7	0	2	0
1976-77	52	27	25	17	17	0	3	1
1977-78	39	19	20	7	6	1	0	0
1978-79	<u>61</u>	<u>33</u>	<u>28</u>	<u>18</u>	<u>15</u>	<u>3</u>	<u>0</u>	<u>0</u>
Total	<u>251</u>	<u>123</u>	<u>128</u>	<u>64</u>	<u>60</u>	<u>4</u>	<u>11</u>	<u>2</u>

* Appendix III contains a listing of economic planning and development bills introduced for fiscal years 1974-75 through 1978-79.

As shown in Table 3, the Governor had at least 64 economic planning and development related bills to consider for signature or veto for fiscal years 1974-75 through 1978-79. The EPAD Board, however, discussed only 11 legislative bills and made recommendations on two of them during that same period. It is noteworthy that neither of the two bills upon which the Board made a recommendation were among the 64 bills that reached the Governor for signature or veto. Further, the EPAD Board has not discussed any legislative bills at any of its meetings since April 1977.

Based upon the above information, it appears that the EPAD Board has failed to fulfill its role as a source of advice to the Governor on economic planning and development legislative issues.

Two Attempts To Involve
Board Members In Decision-
Making Are Not Successful

The EPAD Board has recommended its inclusion in the decision-making processes for two separate areas: 1) selection of Four Corners Regional Commission (FCRC) projects and Economic Development Administration (EDA) 304 projects, and 2) public hearings concerning growth strategies for the State. Board members' involvement in the selection of Four Corners Regional Commission and EDA 304 projects has not been implemented and as of June 30, 1979, the growth strategy hearings have not been held.

FCRC AND EDA 304 Projects

At its April 29, 1977 meeting, EPAD Board members were briefed on the Four Corners Regional Commission (FCRC) and the fact that there was approximately \$7 million available for Arizona to spend on FCRC and economic development activities. According to the Board minutes:

"The FCRC recommended Policies and Priorities fact sheet was distributed to the Board members covering the areas of priorities and allocations, policies, industrial development, intergovernmental planning coordination, natural resources, government services, human services, and transportation. A discussion of this was held. (The Executive Director) suggested that the Board members spend some time looking this over, and that a committee from the Board be established to provide input...(The chairman) appointed a committee consisting of (four members)...." (Emphasis added)

On October 7, 1977, the EPAD Board reviewed a letter from its Chairman to the Governor concerning the FCRC and Economic Development Administration 304 grant application reviewing process. According to the Board minutes, through this process:

"...Board members representing the various counties and a representative from the county requesting the grant should have input into the decision making process...It was requested that the record indicate the Board's approval of this approach." (Emphasis added)

In a letter from the Governor dated September 30, 1977, to the Chairman of the EPAD Board, the Governor endorsed and directed this approach be implemented.

"I have long felt that the OEPAD Advisory Board should provide the Governor's Office with its review and recommendations as to where and on which funding projects the Four Corners Regional Commission and Economic Development Administration 304 grant dollars should be allocated. I, therefore, accept and recommend to...the Executive Director of the Office of Economic Planning and Development, that your suggestions be implemented as soon as possible."
(Emphasis added)

According to the former Executive Director and staff of OEPAD, implementation of the EPAD Board recommendations was not feasible due to two successive changes in gubernatorial leadership.*

Growth Strategy Hearings

According to EPAD Board minutes, the Board was involved in discussions regarding public hearings for a State growth strategy and an economic development planning process on at least two occasions.

On April 29, 1977, it was announced at the Board meeting that:

"The Governor has agreed to tour the state holding public meetings encouraging citizen input as suggested at the breakfast meeting with Board members held in February. Following these hearings OEPAD will draft a statement on Arizona Alternatives regarding economic development planning process...(It was) suggested that the OEPAD Advisory Board members act as coordinators and conduct the meetings." A motion passed unanimously approving the proposed project.

* A few EPAD Board members have indirectly provided input on selected 304 projects.

At the May 13, 1978 meeting, the hearings were again discussed as members were:

"...briefed...on the upcoming growth policy meetings which (the) Governor...has approved. A discussion of the proposed hearings was held resulting in an endorsement by the Board members and a pledge to assist in the preparation for and conducting of meetings as they are held."

As of June 30, 1979, public hearings on a State growth strategy or planning process have not been held.

Meeting Frequency And

Attendance Decline

The EPAD Board has, as of June 26, 1979, not met for ten months and has met only twice in the past 18 months. Attendance by members has declined until a majority of members have not attended frequently enough to justify their membership.

Meeting frequency has declined from a high of five meetings in 1973, 1974 and 1976 fiscal years to one meeting in 1979. In addition, the numbers of members attending less than 50 percent of the meetings has averaged between 40 to 50 percent of the total membership since fiscal year 1976.

This meeting frequency and attendance level is below standards set by 23 other Arizona advisory councils and boards surveyed by the Office of the Auditor General. (For a detailed discussion of low attendance, see page 28) All Arizona advisory councils and boards surveyed set quarterly meetings as a minimum level of operation. In addition, 61 (68 percent) of the 89 economic planning and/or development boards surveyed in other states by the Office of the Auditor General meet quarterly or more frequently.

In our opinion, the EPAD Board has demonstrated only superficial effectiveness as a vehicle for significant citizen involvement in state government or as a policy advisory group to the Governor. This is evidenced by the EPAD Board's sporadic involvement, declining in recent years, in economic planning and development policy decision-making; the failure to address and advise the Governor regarding legislation under his consideration; the inability to obtain a continuing role in selection of regional projects for funding; and the decline in member attendance and meeting frequency.

The legislative intent for an advisory board on state-wide economic planning and development and the managerial objectives for significant citizen involvement in policy-making have not been met. Therefore, policy is made and implemented and legislation is signed or vetoed without the advice of appointed county and state-wide representatives.

Reasons For EPAD Board's Lack
Of Significant Involvement In
Policy-Making

The EPAD Board appears to have been only superficially involved in policy making because of the lack of a defined role for the Board and declining member attendance.

The newly appointed Executive Director of OEPAD stated on June 18, 1979, that the underlying cause for low levels of EPAD Board activity was:

"No role, purpose or objectives had been established for the EPAD Board."

The decline in attendance had also been identified by OEPAD staff as a compounding cause for lack of action by the Board in recent years.

According to a statement on June 11, 1979, by the Executive Director of OEPAD, the Board's emphasis, effort and membership should be changed to improve its effectiveness:

"Citizen boards will have more impact, create more member interest and be more effective in their deliberation by concentrating on local economic development, rather than state-wide planning issues. Boards, such as the EPAD one, should be more involved in the selection of local projects to be funded. The EPAD Board should be responsive to the Legislature as well as to the Executive branch.

It would be useful in the effective administration of the Economic Planning and Development (EPAD) Board to have persons appointed who were interested in economic development in their counties."

According to a comment by Mr. R. B. Caldwell from the Colorado Department of Local Affairs, the effectiveness of advisory boards depends on two factors:

"Effectiveness of Advisory Board(s) (is) directly related to how the agency head or Governor permits them to participate and the quality of (the) individuals selected...."*

* Other Pertinent Information, on page 41, contains a listing of EPAD Board members for the past five years and their respective occupations.

Advisory Boards On Economic
Planning And Development In
Other States

A survey by the Office of the Auditor General identified that as of May 31, 1979, 42 other states had a total of 89 state-wide citizen advisory boards* addressing economic planning and development areas. Nineteen states utilized more than one state-wide board to perform the functions performed by the EPAD Board.

CONCLUSION

The Economic Planning and Development Board has had only superficial involvement in policy-making and legislation affecting the economic planning and development area. The Board has not had a defined role or purpose. As of June 26, 1979, it has not been operational for ten months and has met only twice in the past 18 months. This situation, together with low attendance by members, has prevented the Board from attaining its intended purpose.

RECOMMENDATION

Consideration should be given to the following recommendation:

- The present role, involvement, lack of coordination with other advisory groups, attendance, effectiveness and resulting activity level of the Economic Planning and Development Board do not justify its continuance beyond July 1, 1980.
- If the EPAD Board is continued, a defined role for significant policy-making involvement, improved attendance and effectiveness should be obtained by gubernatorial and OEPAD Executive Director action.

* Appendix IV contains comparative charts of states utilizing citizen boards in the economic planning and development area.

FINDING II

THERE ARE AT LEAST 27 OTHER BOARDS, COUNCILS AND COMMISSIONS IN ARIZONA THAT APPEAR TO PERFORM FUNCTIONS SIMILAR TO THOSE OF THE ARIZONA ECONOMIC PLANNING AND DEVELOPMENT BOARD.

According to the Arizona "Sunset" Law one of the factors to be considered when evaluating the need to continue an entity is the degree of duplication of function with other entities. As of June 30, 1979, there were at least 27 other boards, councils and commissions in Arizona that appear to perform functions similar to those of the EPAD Board and very little effort has been made by the EPAD Board to communicate or coordinate activities with these other entities. As a result, a duplication of function appears to exist between the EPAD Board and the 27 other entities.

ARS 41-2354 Arizona "Sunset" Law provides that the Legislative Committee of Reference will hold at least one public hearing regarding each agency scheduled for termination and prepare a report of recommendations for continuation or termination of the agency. One factor to be considered by the Committee is duplication or conflict of functions. ARS 41-2354(F) states, in part:

"The report by the committee of reference shall also include an identification of any other agencies having similar, conflicting or duplicate objectives, and an explanation of the manner in which the agency avoids duplication or conflict with other such agencies."

In a survey of Arizona citizen boards, councils and commissions, the Office of the Auditor General identified at least 27 groups whose functions appear to be similar at least in part to those of the EPAD Board. Table 4 lists the 27 entities identified as having been established in Arizona to perform functions similar to those of the EPAD Board.

TABLE 4

CHART OF THE FUNCTIONS OF VARIOUS ARIZONA BOARDS, COUNCILS, OR COMMISSIONS*
TO THE FUNCTIONS OF THE ECONOMIC PLANNING AND DEVELOPMENT (EPAD) BOARD
AND THE DECREE TO WHICH THE EPAD BOARD HAS ESTABLISHED COMMUNICATION

BOARDS, COUNCILS AND COMMISSIONS WITH SIMILAR FUNCTIONS TO EPAD BOARD																												
FUNCTIONS OF THE EPAD BOARD		Arizona Environment Advisory Commission on	Apache County Development Board	Arizona Economic Development Council	Arizona Scientific & Technological Planning and Advisory Council	Arizona State Parks Board	Arizona Water Commission (and Adv. Groups)	Atomic Energy Commission	Cochise County Development Board	Cocconino County Development Board	Department of Transportation (Board)	Flagstaff Chamber of Commerce	Four Corners Regional Commission	Historical Advisory Commission	International Trade Commission	Mariopaca County Development Board	Motion Picture Advisory Board	Navajo County Development Board	Phoenix Overall Economic Development Committee	Phoenix Chamber of Commerce	Pima County Development Board	Rangeland Advisory Council	Rural Development Advisory Council	Solar Energy Research Commission	State Community Development Council	State Employment Training Council	Tucson Chamber of Commerce	Citizens Energy Task Force
Assists Governor in shaping relevant policies for state		X		X	X	X	X	X			X		X	X	X		X	X	X	X		X		X	X	X		X
Provides guidance on work programs and budgets		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Provides citizen input from all regions of state		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Provides input on water use management		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Provides input on air use management		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Provides input on land use management		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Proposes ways to attract industry		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Proposes ways to attract tourists		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Advises on conservation techniques for fuel and other resources	X		X	X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Advises on energy management		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Advises on employment and increased job availability		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Advises on designation of historical sites		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Provides assistance to state agencies and local communities in planning and development	X		X	X	X	X	X	X			X		X	X	X		X		X		(Local)		X		X	X		X
Provides assistance in developing demographics and other statistics for planning purposes					X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Provides assistance in development of state-wide plans and goals				X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Promotes international trade		X		X	X	X	X	X			X		X	X	X		X		X		X		X		X	X		X
Promotes motion picture industry in Arizona and attempts to attract new projects		X		X		X	X	X			X		X	X	X		X		X		X		X		X	X		X
DEGREE OF COMMUNICATION																												
Has agency had any contact with EPAD Board?	Yes	No	Yes	(1)	No	No	No	No	No	Yes	No	No	Yes	No	Yes	No	(1)	No	No	Yes	Yes	No	Yes	(1)	Yes	(1)	No	(1)
Has the agency had any contact with OEPAD?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
Has agency held any meetings in past 3 months**?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
past 4 - 6 months?																												
past 7 - 9 months?																												
past 10 - 12 months?																												
past 13 - 24 months?																												

(1) Agency is staffed by OEPAD.

* Appendix V lists the enabling documents for these entities

** As of August 10, 1979

As shown in Table 4, excluding the six entities that are provided staff support through OEPAD, eight entities had experienced some contact with the EPAD Board while 13 entities had not experienced any contact with the EPAD Board. The fact that these 13 entities had not had any contact with the EPAD Board seems somewhat incongruous in light of the fact that 1) 11 of these 13 entities had experienced contact with OEPAD and 2) OEPAD provides the staff support to the EPAD Board. Table 4 also shows that apparently all of the EPAD Board functions are addressed by some of the 27 identified entities.

It should be noted that officials in OEPAD have expressed reservations regarding the comparisons shown in Table 4. In a letter to the Office of the Auditor General dated July 25, 1979,* the Assistant to the Executive Director of OEPAD stated:

"The chart (Table 4) does not analyze the purpose, scope, or quality of the other groups' efforts and, as a result, may present a one-sided picture of the functions of the groups involved. That picture is one of extensive duplication of responsibilities and programs. However, such a determination cannot be accurately made simply by comparing the formal functions and duties of each group. The actual operations of the groups listed should be analyzed for the purpose of gaining the information mentioned above and, subsequently, a clear comparison developed."

The objection of OEPAD staff notwithstanding, in our opinion the information in Table 4, coupled with the current inactivity of the EPAD Board (page 10) demonstrates that citizen input regarding economic planning and development would not be eliminated or even significantly impaired if the EPAD Board were terminated.

* Appendix VI contains the full text of this letter.

CONCLUSION

As of June 30, 1979, at least 27 other boards, councils or commissions in Arizona appear to perform functions similar to those of the EPAD Board. Since little effort has been made by the EPAD Board to communicate or coordinate activities with these entities, duplication of function appears to exist.

RECOMMENDATION

If the EPAD Board is continued beyond July 1, 1980, consideration should be given to the following:

- EPAD Board institute regular communication with at least the 27 other entities that perform similar functions to coordinate their efforts and avoid duplication.

FINDING III

A MAJORITY OF THE ARIZONA ECONOMIC PLANNING AND DEVELOPMENT BOARD APPOINTEES HAVE NOT ATTENDED ENOUGH MEETINGS TO JUSTIFY THEIR MEMBERSHIP.

Since August 15, 1976, 12 of 21 appointees (or 57 percent) of the Economic Planning and Development Board have been absent for three or more consecutive meetings. According to the by-laws and procedures of 23 other Arizona advisory councils and boards, three consecutive member absences constitute grounds for: 1) a declaration that the board or council membership is vacant, or 2) submission of Board member's resignation or 3) recommendation of dismissal. In addition, 40 to 50 percent of the EPAD members have attended less than half of the meetings during each of the past three fiscal years. The lack of attendance at EPAD Board meetings prevents the EPAD Board from fulfilling its stated legislative intent, which is to provide for county representation on a statewide economic planning and development board.

EPAD Board Members Do Not Attend Meetings Regularly

Membership attendance at EPAD Board meetings has declined to the point where half of the members attend less than 50 percent of the Board meetings. Table 5 summarizes membership attendance at EPAD Board meetings for fiscal years 1973-74 through 1978-79.

TABLE 5

SUMMARY OF MEMBERSHIP ATTENDANCE
AT EPAD BOARD MEETINGS FOR FISCAL
YEARS 1973-74 THROUGH 1978-79

<u>Fiscal Year</u>	<u>Number of Board Meetings</u>	<u>Number Board Members</u>	<u>Members Attending Less than Half of the Board Meetings</u>		<u>Members Attending Less than Two-Thirds of the Board Meetings</u>	
			<u>Number</u>	<u>Percent</u>	<u>Number</u>	<u>Percent</u>
1973-74	5	16	3	19%	7	44%
1974-75	3	16	3	19	4	25
1975-76	5	18	4	22	8	44
1976-77	4	19	8	42	13	68
1977-78	4	20	9	45	12	60
1978-79	1	18	9	50	9	50

As a consequence of the above demonstrated poor membership attendance at EPAD Board meetings, the Board is failing to achieve its primary function of providing representation for every Arizona county on a state-wide board.

ARS 41-502 requires that the Economic Planning and Development Board include representatives from all 14 counties and states in part:

"The governor shall appoint an advisory economic planning and development board which shall be composed of at least fourteen and no more than twenty members who shall serve without compensation. At least one member shall be a bona fide resident of each county of this state." (Emphasis added)

Further, the former Executive Director of the Office of Economic Planning and Development and gubernatorial liaison to the Board described the functions of the Board to be a state-wide "sounding board" for economic planning and development issues as well as a vehicle through which the counties have a voice in state government.

However, EPAD Board member attendance at Board meetings has deteriorated such that 29 to 50 percent of Arizona's counties have been represented at less than half of the EPAD Board meetings in each fiscal year since 1975-76. Table 6 summarizes county representation at EPAD Board meetings for fiscal years 1973-74 through 1978-79.

TABLE 6

SUMMARY OF COUNTY REPRESENTATION AT EPAD
BOARD MEETINGS FOR FISCAL YEARS 1973-74
THROUGH 1978-79*

<u>Fiscal Year</u>	<u>Number of EPAD Board Meetings</u>	<u>Counties Represented At Less than Half of the EPAD Board Meetings</u>		<u>Counties Represented At Less than Two-Thirds of the EPAD Board Meetings</u>	
		<u>Number</u>	<u>Percentage</u>	<u>Number</u>	<u>Percentage</u>
1973-74	5	3	21%	6	43%
1974-75	3	3	21	3	19
1975-76	5	1	7	5	36
1976-77	4	4	29	8	57
1977-78	4	4	29	7	50
1978-79	1	7	50	7	50

It should be noted that Gila County has not had a representative attend an EPAD Board meeting since August 15, 1975.

* Maricopa and Pima Counties have consistently had two to three representatives on the EPAD Board since fiscal year 1973-74; Apache County had two representatives since June 1976 whereas the other 11 Arizona counties have had only one representative.

Causes For Excessive Absenteeism

The causes for excessive absenteeism by EPAD Board members are numerous. However, a primary cause is the absence of EPAD Board by-laws, particularly those relating to membership and attendance at meetings.

A review of Arizona statutes revealed that EPAD Board members do not have a legally established length of appointment on the Board. Instead, Board members serve until they are replaced by the Governor or resign. In addition, the EPAD Board has not established any by-laws concerning meeting attendance requirements for Board members. By failing to establish such by-laws, the EPAD Board is deficient when contrasted with other Arizona advisory councils. A survey of 23 Arizona advisory councils* conducted by the Office of the Auditor General revealed that all had established by-laws or procedures regarding terms of membership and had established standards for attendance to the effect that three consecutive meeting absences were unacceptable.

In the event of three consecutive meeting absences either: 1) a membership vacancy was declared, 2) the absent member was recommended for dismissal, or 3) the absent member was required to submit a resignation.

Had the EPAD Board adopted by-laws regarding member attendance at meetings similar to those of the other Arizona advisory and councils boards surveyed, then a majority of the EPAD Board members appointed since August 15, 1975**, would not be on the Board. During the period from fiscal year 1975-76 through 1978-79, 12 of the 21 members who have been appointed to the EPAD Board have missed at least three consecutive meetings.

* Appendix VII is a complete listing of the advisory councils and boards surveyed.

** Governor Castro appointed an entirely new Board membership that met for the first time on August 15, 1975.

It should be noted that a review of EPAD Board minutes revealed that unresponsive support from OEPAD staff may have contributed to the absence of EPAD Board by-laws. According to EPAD Board minutes, the Board discussed adopting by-laws on five occasions during its meetings for fiscal years 1976-77 and 1977-78. The EPAD Board on five separate occasions from February 1977 to May 1978 requested the OEPAD staff assigned to the Board to either provide the Board with samples of by-laws used by other State advisory boards or draft sample by-laws for the Board. The OEPAD staff performed neither of the requested functions for the Board.*

In addition to the absence of EPAD Board by-laws, other identified causes for poor member attendance at EPAD Board meetings include the following:

From the staff of OEPAD:

- Absence of gubernatorial action to replace non-attending members, and
- Conflicts with members' business or personal commitments.

From members of the EPAD Board:

- Conflicts with members' business or personal commitments,
- Lack of interest or commitment by members, and
- Illness

Finally, a Board member, in a letter dated January 20, 1978 to the then Governor of Arizona, stated another reason for not attending EPAD Board meetings:

"Initially...I was enthused about my work on this Board and attended all functions. However...it became apparent to me that (the) Governor...was simply not utilizing the services of the Board in a manner which would be beneficial to the state nor worthwhile to the individual members in terms of the time commitment required."

* In approximately June 1978, the OEPAD staff provided the EPAD Board members with a copy of by-laws used by local organizations.

CONCLUSION

Attendance by a majority of the Economic Planning and Development Board appointees has been substandard since 1975. This substandard attendance has nullified the stated legislative intent for the Board to consist of representatives from each county of the state.

RECOMMENDATION

It is recommended that, if the Board is continued beyond July 1, 1980, consideration be given to the following:

1. Board members be appointed with the interest and ability to attend meetings.
2. Activities of the Board be of such magnitude to justify member attendance.
3. EPAD Board members adopt by-laws approved by the Governor for their operations. These by-laws should include procedures regarding excessive member absenteeism and terms of appointment.

FINDING IV

SINCE 1976 EFFORTS TO OBTAIN PUBLIC PARTICIPATION IN ARIZONA ECONOMIC PLANNING AND DEVELOPMENT BOARD MEETINGS HAVE DECLINED TO AN INADEQUATE LEVEL AS HAVE ATTEMPTS TO NOTIFY THE PUBLIC OF BOARD MEETING DATES AND ACTIONS.

EPAD Board efforts to obtain public participation in its meetings and to notify public of meeting dates and Board actions have steadily declined since 1976. In the early 1970's, the Board meetings, memberships and actions were announced in regular press releases to news media throughout the state and in Directions, a widely distributed publication of the Office of Economic Planning and Development. In addition, Board meeting locations were rotated throughout the state to obtain local input. However, beginning in fiscal year 1976-77, the number of EPAD Board press releases was reduced and eventually stopped; the number of articles regarding the Board that were published in Directions declined, and Directions ceased publication in June, 1979; and the number of Board meetings held in rural areas decreased. As a result, current EPAD Board efforts to obtain public participation and to notify the public of its actions are inadequate.

A Decline In Efforts

To Publicize EPAD Board

Meetings and Actions and

Encourage Public Participation

Prior to 1976, the EPAD Board notified the public of Board meetings and actions and encouraged public participation in four ways: 1) press releases, 2) articles in Directions, the Office of Economic Planning and Development newsletter, 3) rotating EPAD Board meeting locations throughout the State, and 4) posting of public notices in the Capitol area. Currently, the EPAD Board utilizes the posting of public notices in the Capitol area, as required by law, as its only means of formal communication, and the percentage of EPAD Board meetings held outside of the metropolitan Phoenix and Tucson areas has declined sharply since fiscal year 1974-75.

Press Releases

The issuance of press releases before and after EPAD Board meetings and to announce Board member appointments and officers was a regular practice until 1976. These releases typically were sent to all Arizona daily papers, radio and television stations as well as weekly papers in the home towns of Board members.

According to OEPAD staff, in 1976 draft press releases on EPAD Board activities were sent to the Governor's office for consideration, approval and release rather than direct release by OEPAD. However, beginning in 1976, the Governor's office ceased issuing the press releases. After several months, when these draft releases were not utilized, OEPAD staff responsible for public information were directed to cease preparation of the press releases. Subsequently, the OEPAD public information staff were not even informed when an EPAD Board meeting was to be held. According to OEPAD staff, in the past 18 to 24 months, no news article has been approved and released by the Governor's office regarding Board activities.

Articles Published

In Directions

Articles concerning the activities of the EPAD Board used to frequently appear in the OEPAD publication, Directions. This publication was distributed to all state agency officials with economic planning and development responsibilities, state legislators, city and county government officials, business community leaders, planning agencies in other states and individuals upon request. The mailing list for Directions increased from approximately 600 in 1971 to over 3,000 in 1979. Directions was published monthly from 1971 to 1976, bimonthly in 1976 and quarterly* from 1977 to June 1979 when it ceased publication. In fiscal year 1975-76, eight articles on EPAD Board activities appeared in Directions; however, the number of such articles has steadily declined since then as shown in Table 7.

* An additional issue was published in 1978.

TABLE 7

NUMBER AND TYPE OF ARTICLES RELATED
TO EPAD BOARD ACTIVITIES APPEARING
IN DIRECTIONS

<u>Fiscal</u> <u>Year</u>	<u>Number and Nature of Articles</u>			
	<u>Total</u>	<u>Member</u> <u>Appointments</u>	<u>General</u>	<u>Meeting/Activities</u>
1973-74	4	4	-	-
1974-75	3	2	-	1
1975-76	8	4	2	2
1976-77	4	2	2	-
1977-78	3	1	2	-
1978-79	-	-	-	-
Total	<u>22</u>	<u>13</u>	<u>6</u>	<u>3</u>

It should be noted that no articles concerning the EPAD Board have appeared in Directions since the 1977-78 fiscal year.

Posting Of Notices

ARS 38-431.02 requires that public notices of EPAD Board meetings be posted in locations specified in a statement filed with the Secretary of State and states in part:

"The public bodies of the state shall file a statement with the secretary of state stating where all public notices of their meetings will be posted."

The EPAD Board has consistently been in compliance with ARS 38-431.02 regarding the posting of public notices of their meetings.

Rotation Of EPAD

Board Meeting

Location Declines

According to the former Executive Director of OEPAD in a statement on October 27, 1978, EPAD Board meeting locations are determined by the Board and the purpose for rotating EPAD Board meetings was:

"Location of EPAD Board meetings was rotated to obtain local input on Board matters."

Prior to fiscal year 1975-76 EPAD Board meetings were rotated to different geographic locations throughout the state. Since fiscal year 1975-76 a majority of EPAD Board meetings have been held in the Phoenix or Tucson areas. For example, during fiscal years 1972-73 through 1974-75, 62 percent of EPAD Board meetings were held outside of Phoenix and Tucson. However, during fiscal years 1975-76 through 1978-79 only 36 percent of EPAD Board meetings were held outside of Phoenix and Tucson. Further, during fiscal years 1977-78 and 1978-79, 60 percent of EPAD Board meetings have been held in the Phoenix metropolitan area.

Methods For Obtaining

Public Input

According to a publication, Techniques of Public Involvement from the Council of State Planning Agencies, an affiliate of the National Governors' Association, there are generally six objectives for a public involvement program.

- "1. Identify the public concerned or affected by the policies to be formed.
2. Provide information to the public.
3. Receive and document public comments, concerns, and opinions.
4. Document, evaluate and use public input where possible.
5. Report results to the public.
6. Provide program budget and staffing."

In a framework for evaluation of such public participation, the Council of State Planning Agencies suggested methods that should be used to reach these objectives:

1. Develop and use distribution, mailing or contact lists of interested and/or affected groups, organizations, and officials.
2. Talk with local citizen leaders and officials.
3. Map and analyze target groups needing to be involved.
4. Provide information to the public through television, radio, direct mail, newspapers and presentations at community workshops, briefings and meetings.
5. Prepare documentation for use of public input through written reports or audio/visual documentation of public meetings, surveys, workshops and questionnaires.
6. Hold forums to obtain input, such as public meetings, workshops, citizen committees, task forces or commissions.
7. Conduct surveys or polls to obtain input.
8. Report results of citizen participation to public through media or direct mailings.
9. Develop a plan for citizen participation including objectives, methods, budget and staff.

The Economic Planning and Development Board had, until 1976, utilized five of the nine methods to encourage public participation by:

1. Distribution of Directions with Board related information to interested parties.
2. Discussions with local officials at, before and after meetings rotated to communities in the state.
3. Distribution of information to the media through press releases.
4. Meeting, on a rotated basis, throughout the state.
5. Reporting results of meetings in Directions.

Since 1976, such efforts to obtain public participation have declined to mere compliance with the posting of notices for public meetings. As stated by Mr. Ernest Gellhorn, former Dean of the Arizona College of Law, regarding notice to the public for their participation in administrative proceedings:

"That existing procedures conform to constitutional minima is not a reason for agencies to fail to explore appropriate procedures for providing effective notice to the affected public and their representatives."

CONCLUSION

Efforts to obtain public participation in EPAD Board meetings has been declining since 1976. Past practices of news releases, publication of a newsletter, and rotation of meeting locations have all declined or ceased. Compared to standards for public participation in planning literature, this decline of effort has reached an inadequate level.

RECOMMENDATION

It is recommended if the Economic Planning and Development Board is continued beyond July 1, 1980, that consideration be given to the following:

- The Board and OEPAD should adopt such methods for publicly announcing Board meetings and actions so citizens have an opportunity to express their concerns regarding economic planning and development issues.

OTHER PERTINENT INFORMATION

EPAD BOARD MEMBER RESIDENCY AND OCCUPATIONS FOR FISCAL YEARS 1972-73 THROUGH 1978-79.

ARS 41-502 requires that each of the 14 counties be represented on the EPAD Board by at least one member. Table 8 contains a listing of the counties, number of appointments for fiscal years 1972-73 through 1978-79 and the appointees' occupations.

TABLE 8

NUMBER OF EPAD BOARD
APPOINTMENTS BY COUNTY AND
OCCUPATION OF APPOINTEES

Fiscal Years 1972-73 through 1978-79

<u>County</u>	<u>Number of Appointments</u>	<u>Occupations of Appointees</u>
Apache	3	1. Superintendent, High School District 2. Owner, Trading Post 3. President, Ranch Corporation
Cochise	3	1. Vice-President of Bank 2. Vice-President, Beverage Firm 3. Attorney
Coconino	3	1. Business Manager, Auto Dealership 2. District Manager, Utility Company 3. Vice-President, Utility Company
Gila	2	1. Building Inspector 2. Businessman
Graham	3	1. Manager, Auto Dealership 2. Employee, Title Company 3. Vice-President of Bank
Greenlee	2	1. Oil Company Agent 2. Geologist, Mining Company
Maricopa	6	1. President, Food Market 2. Associate Professor of Construction 3. Attorney 4. Unknown 5. Retired 6. Vice-President, Resort Hotel
Mohave	2	1. Land Developer 2. Owner, Auto Dealership
Navajo	2	1. Assistant Manager of Bank 2. Owner, Shopping Center
Pima	5	1. Attorney 2. Labor Union Official 3. President of Motion Picture Company 4. General Manager, Airport Authority 5. Manager, Car Rental Agency
Pinal	2	1. Newspaper Publisher 2. Public Relations Director, Mining Company
Santa Cruz	2	1. Vice-President of Bank 2. President, Bus Company
Yavapai	2	1. Owner, Mobile Home Park 2. President, Pump Company
Yuma	2	1. Attorney 2. Businessmen
Total	<u>39</u>	

OFFICE OF
ECONOMIC PLANNING AND DEVELOPMENT

General Offices of OEPAD • 4th Floor

September 5, 1979

Mr. Douglas R. Norton
Auditor General
State of Arizona
112 North Central, Suite 600
Phoenix, Arizona 85004

Dear Mr. Norton:

Thank you for the opportunity to review the draft OEPAD Board Sunset Audit. Several Board members have commented to me, and I would like to share their concerns with you. I would also add that although you listed a September 10th deadline for comments, the Board will not be meeting until September 18th, and this will be a discussion item. If you could allow us this leeway, we will give you an answer in more detail right after the Board meeting.*

Several Board members have expressed concern over two aspects of this report.

1. The past activities and lack of action by the Board are there for the record. However, I believe your report should also comment on the activities concerning the new Board. I am attaching a copy of the minutes of our first meeting which shows how this Board has vowed to be a strong policy Board and is adopting attendance criteria so that members that do not attend will be dropped from the Board. Governor Babbitt has formally concurred with this policy. In addition, I have attached a prioritized list of activities the Board members identified at the meeting on August 14, 1979.
2. It is stated, despite objections from the OEPAD staff, that there are twenty-seven other boards and commissions doing economic development. It is my considered opinion, as well as many other members of the Board, that the OEPAD Board is crucial because it is the only statewide board that focuses on overall economic development policies. Most of the other boards and groups you review are minor in the economic development and planning field and have limited impact. I strongly urge your staff to do a

* See Appendix VIII.

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Mr. Douglas R. Norton

September 5, 1979

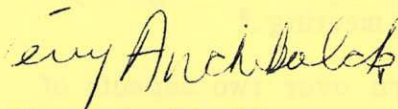
more qualitative review of these other boards' actual workings and activities, and I believe you will see the necessity for a function as designed in the statutes for the OEPAD Board.

The new Board of Directors has also agreed to an aggressive meeting policy and would invite your staff to sit in our September 18th, October 10th, or any other subsequent Board meetings. I would ask that your staff make mention of the policies and practices of the new Board and that be a part of your report. Also, I would invite another review of the OEPAD Board prior to July 1, 1980 to critique current activities and to ensure the Board is on a productive course.

After the new Board has had an opportunity to comment as a body on your draft report, we will send you further information.

Thank you very much, and we look forward to working with you in the future.

Sincerely,



Terry Archibald
Chairman

TA:jb

ARIZONA

OFFICE
OF THE
GOVERNOR
BRUCE BABBITT



OFFICE OF
ECONOMIC PLANNING AND DEVELOPMENT

General Offices of OEPAD • 4th Floor



ARIZONA OFFICE OF
ECONOMIC PLANNING AND DEVELOPMENT
ADVISORY BOARD
INITIAL MEETING
August 14, 1979

Larry Landry introduced Chairman Terry Archibald of Graham County. Chairman asked all Board members to introduce themselves:

Terry Archibald	Chairman, Graham County
Lucio Ceballos	Navajo County
Donovan Kramer	Pinal County
Gilbert Harrison	Apache County
Ken Dixon	A.E.D.C.
Marty Ryan	Cochise County
John Scarborough	Yuma County
Dave Jenner	Yavapai County
Jean Westwood	Maricopa County
Anne Chesley	Gila County
Herb Gollis	Mohave County
Leron Hall	Apache County
Maria Molina	Pima County
Oscar Vallejo	Greenlee County
Tio Tachias	Coconino County
Michael Hard	Pima County
Milan Srnka	A.A.I.D.

Chairman Terry Archibald discussed his interpretation of the charge to the Board as that of providing policy direction for OEPAD with the end goal of ensuring the economic health of the State of Arizona. He reiterated the Governor's concern that the Board be active and utilize the staff talents and abilities within OEPAD. Chairman Archibald also pointed out that the OEPAD Advisory Board is the only state board representing every county in Arizona. The Board agreed to be a strong policy board and to be very active.

The Board discussed the concept of instituting an attendance policy for Board members. Don Kramer was requested to prepare an attendance policy for the Board's review at the next meeting.

Larry Landry introduced the OEPAD staff present which included:

Carolyn Carter	Personnel
John Morales	Manpower
Jim Nelson	Planning
Peggy Pokorski	Assistant to Director
Rich Wetzel	Development

Page 2
OEPAD Board Meeting
August 14, 1979

Bob Hathaway, Director of Development and Terry Murray, Director of Planning were both out of town.

Larry Landry acknowledged OEPAD's role as a service agency with the ultimate responsibility of facilitating investment and leveraging private activity with state and federal resources. He sought the Board's specific concerns with the performance, emphasis and direction of OEPAD staff.

Specific comments and recommendations by Donovan Kramer included using "non-metropolitan" rather than "rural" and developing a periodic staff report to Board members.

Chairman Archibald suggested that Board members stay informed so as to be able to communicate the role of OEPAD to constituents and further recommended local discussions to identify and prioritize needs.

Jim Nelson briefly outlined the Planning Division's capabilities and the different programs involved:

- Federal/Congressional Liaison
- Intergovernmental Programs
- State and Community Planning
- Research
- Energy and Environmental Policy

Rich Wetzel and John Morales briefly outlined the Development Division's capabilities and the different programs involved:

- Economic Development
- International Trade
- Motion Picture Development
- Manpower Planning and Coordination
- Energy Programs

Larry Landry pointed out that cooperation and integration was being stressed within the office so as to provide a higher level of service to the state's communities.

At Chairman Archibald's suggestion, the Board broke into small discussion groups to identify and prioritize issues for future discussion. Those issues are summarized on the attached sheets.

The meeting adjourned at 11:30 a.m.

jb

OEPAD Board Discussion Items

The OEPAD staff has generally categorized and prioritized the seventeen items discussed by the Board at the August 14th meeting. The categories selected are: Planning, Development and Procedural. Some items may fall into one or more categories, i.e., Planning and Development.

A brief description of current OEPAD work follows each issue, when appropriate. The items are prioritized within each category.

Planning/Development

1. Existing and Recommended Processes for State Economic Development.
2. State Policy on Non-Metropolitan Location of Economic Activity (Consider Incentives).
OEPAD has been working on the development of a State Investment Strategy and the work of the Rural Development Advisory Group.
3. Develop Border Industries with Mexico.
OEPAD has developed a Southwest Border Investment Strategy for those Arizona Counties within the Southwest Border Regional Commission area (Yuma, Pima, Santa Cruz and Cochise Counties).
4. Coordinate Community and Reservation Interests.
The Economic Development staff has worked with the Hopi Tribe in putting together a marketing and information packet. In addition OEPAD has provided, through the Planning Division, a variety of planning assistance to some of the smaller tribes.

Planning

1. Border County Concept (Multi-County Regions).
This activity coincides with OEPAD's efforts on the State Investment Strategy and the identification of potential growth areas. A different strategy may need to be developed for certain areas based upon the factors of growth, i.e., mining, tourism, etc.
2. Extend Contact with Local Planning Boards, Especially County.
OEPAD planning staff will continue to meet with the county planning directors at least on a quarterly basis. In addition, the planning staff works closely with the League of Cities and Towns and the Association of Counties.
Planning assistance is provided to communities by OEPAD staff, upon request from the local mayor or board of supervisors.

3. Policy Position on Various Functional Areas.

Development

1. Develop Community Professionalism via Leadership and Education.
The Economic Development section is currently developing an informational packet for communities in the area of industrial site surveys. This information will provide the basis for seminars in Flagstaff, Williams, Winslow and Holbrook, in response to local interest.
2. Develop Community Advertising Criteria.

Procedural

1. Educate each Community on OEPAD Services.
The Government Information Service, which assists communities in identifying potential federal programs is located within the Clearinghouse. A letter describing the service was sent out to the communities and identified key staff members for various types of projects. A copy of this letter will be forwarded to the Board members.

A brochure is being developed which will describe the activities of OEPAD and the various sections within the office.

2. Personal Visits by Staff.
3. Inform Board.
Feedback to Board.
Active rather than symbolic role of Board.
4. Liaison Opportunities with Federal Agencies.
The GIS service, 304 activities, the Rural Development Advisory Council as well as other activities provide an OEPAD liaison role between federal agencies and communities.
5. Accountability of Staffs Past.

APPENDICES

APPENDIX I

ENABLING STATUTE FOR EPAD BOARD

§ 41-502. Governor's advisory economic planning and development board; executive director

A. The governor shall appoint an advisory economic planning and development board which shall be composed of at least fourteen and no more than twenty members who shall serve without compensation. At least one member shall be a bona fide resident of each county of this state.

B. The executive director of the office of economic planning and development shall be appointed by the governor and serve at the pleasure of the governor.

Added Laws 1968, Ch. 207, § 3. As amended Laws 1970, Ch. 204, § 151; Laws 1972, Ch. 192, § 13.

Historical Note

This section was amended by Laws 1972, Ch. 163, § 43, and Laws 1972, Ch. 192, § 13, and neither amendment referred to the other.

Laws 1973, Ch. 157, § 55, effective August 8, 1973, repealed this section as amended by Laws 1972, Ch. 163, § 43.

A.R.S. former § 41-502, which enumerated the purposes of the Arizona development board, was derived from Laws 1954, Ch. 113, § 3, and Code 1939, Supp. 1954, § 4-803, and was repealed by Laws 1968, Ch. 207, § 2.

Notes of Decisions

1. Validity of prior law

Appropriation to state development board did not constitute a violation of Const. Art. 4, pt. 2, § 19, prohibiting local or special laws or a gift or loan of credit prohibited by Const. Art. 9, § 7, even though funds so appropriated would go to a specific individual, corpo-

ration, or association without competitive bidding on the goods or services purchased, and though face of appropriation indicated a specific odd amount including both dollars and cents, where appropriation would be for a public purpose within meaning of board's powers and duties. Op.Atty.Gen.No.62-15.

Termination

The economic planning and development board shall terminate on July 1, 1980, unless continued. See §§ 41-2361 and 41-2372.

Cross References

For provision of Laws 1978, Ch. 180, relating to interim guidelines for energy

conservation, see Note following § 41-561.

APPENDIX II

IMPLEMENTATION OF RESOLUTIONS AND RECOMMENDATIONS BY THE ECONOMIC PLANNING AND DEVELOPMENT BOARD

<u>Date</u>	<u>Resolutions/Recommendations</u>	<u>Policy Level?*</u>		<u>Implemented?</u>		<u>Policy Level Implementation?</u>		<u>Comments</u>
		<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	
September 27, 1974	1. Hold quarterly rather than bimonthly meeting		X	X		Not Applicable		Meetings held quarterly or less frequently in subsequent years.
	2. Continue policy-making recommendations to Governor		Not Applicable	Not Applicable		Not Applicable		Continuation of duties charged to Board
	3. Select suitable candidates for Executive Director	X		X		X		Membership contacted Governor, but Board did not act as screening committee
	4. OEPAD investigate and report on disappearance of section markers		X	X		Not Applicable		Referred to another agency
	5. OEPAD staff to report on reorganization effectiveness	X		X		X		Changed Governors and reorganized again
	6. OEPAD staff to provide update on Pine Stump Project		X	X		Not Applicable		Report made in subsequent meetings
December 14, 1974	7. Oppose separation of tourism into separate agency	X		X		X		Separate agency established
	8. Increase tourism budget	X		X		X		Budget not increased
	9. Next Energy Symposium increase workshops, decrease speeches and mail material before meeting		X	X		Not Applicable		
February 7, 1975	10. Send letter to Senator Fannin commending support on solar energy		X	X		Not Applicable		Letter sent
	11. Recommend B. Kane as Executive Director of OEPAD	X		X		X		B. Brown appointed
	12. Send questionnaire to small communities asking what services are needed		X	X		Not Applicable		
	Totals for 12 resolutions/recommendations FY 1975	<u>5</u>	<u>6</u>	<u>4</u>	<u>7</u>	<u>0</u>	<u>5</u>	

* According to Webster's New Collegiate Dictionary, policy is defined as:

"a definite course or method of action selected from among alternatives and in light of given conditions to guide and determine present and future decisions, or a high-level over-all plan embracing the general goals and acceptable procedures esp(pecially) of a governmental body."

Policy-making is defined as:

"the high-level elaboration of policy, esp(pecially) of a governmental body."

IMPLEMENTATION OF
RESOLUTIONS AND RECOMMENDATIONS
BY THE ECONOMIC PLANNING AND
DEVELOPMENT BOARD

<u>Date</u>	<u>Resolutions/Recommendations</u>	<u>Policy Level?</u>		<u>Implemented?</u>		<u>Policy Level Implementation?</u>		<u>Comments</u>
		<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	
August 15, 1975	None noted in minutes							
September 26, 1975	1. Recommendation to Governor to petition Forest Service to intervene on pine stump sales		X	X			Not Applicable	Governor wrote letter; project still not (as of June 30, 1979) operational
	2. Recommendation to Governor to fund Four Corners Regional Commission project for community prospectuses		X	X			Not Applicable	Impacted six communities in state
November 29, 1975	3. Suggestion to OEPAD ad agency to work through communities to coordinate advertising. Also, suggested using follow-up literature. Douglas volunteered as pilot	X		X		X		
March 5 & 6, 1976	4. Resolutions on relaxing federal air quality legislation	X		X		X		
	5. Resolution on relaxing EPA regulations	X		X		X		Governor and legislators went to Washington, D.C. to discuss standards with Congressmen
	6. Resolution to support Yuma Quartermaster depot as historical landmark		X	X			Not Applicable	
	7. Board members to provide input to Executive Director on energy programs	X		X		X		Limited number provided input
June 11, 1976	8. Suggest use of area advisory services		X	X			Not Applicable	
	9. Include Yuma and Winslow in cooperative advertising		X	X			Not Applicable	
	10. Include Northern area of Arizona in representation on International Trade Commission		X	X			Not Applicable	
	11. Endorse Arizona's participation in Southwest Border Commission	X		X		X		Southwest Border Commission is operational
	12. Resolution and press release on support for solar energy institute for Arizona	X		X		X		Institute located in Colorado
Total for 12 resolutions/recommendations in FY 1976		<u>6</u>	<u>6</u>	<u>8</u>	<u>4</u>	<u>4</u>	<u>1</u>	

IMPLEMENTATION OF
RESOLUTION AND RECOMMENDATION
BY THE ECONOMIC PLANNING AND
DEVELOPMENT BOARD

<u>Date</u>	<u>Resolutions/Recommendations</u>	<u>Policy-Level?</u>		<u>Implemented?</u>		<u>Policy Level Implementation?</u>		<u>Comments</u>
		<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	
September 10, 1976	None noted in minutes							
November 26-27, 1976	1. Support for inclusion of EDA 304 funds in budget	X		X		X		
	2. Suggested using multiplier effect for EDA analysis		X		X	Not Applicable		Already included in application
	3. Mail letter to frequently absent members asking if they wish to continue membership		X	X		Not Applicable		
February 25, 1977	4. Committee established to study outdoor advertising bill		X		X	Not Applicable		
	5. Study freight regulation		X	X		Not Applicable		Found to be insignificant; discriminatory
	6. Advertising should stress wildlife		X		X	Not Applicable		
	7. Use <u>Arizona Highways</u> for advertising		X		X	Not Applicable		
	8. Establish better cooperation with communities		X		X	Not Applicable		No specific action taken
	9. Inventory historic and archeological points		X		X	Not Applicable		Already done informally
	10. Use properties of Wildlife Defenders for picture making		X		X	Not Applicable		No need to use
	11. Use Coconino County Historic Registration Board for site		X		X	Not Applicable		Not used
	12. Resolution to support CAP funding	X		X		X		Governor sent letter to Department of Interior
	13. OEPAD Staff to obtain bylaws from other states		X		X	Not Applicable		
	14. OEPAD Staff to study fruit standardization laws		X	X		Not Applicable		Found that state law was reasonable
	15. Suggested members contact legislators in support of S.B. 1383 on energy		X		Unknown	Not Applicable		
	16. Resolution passed supporting Governor's energy program	X		X		X		Portions of program implemented
	17. Support of President Carter's energy program	X		X		X		Letter sent to President
April 29, 1977								

IMPLEMENTATION OF
RESOLUTION AND RECOMMENDATION
BY THE ECONOMIC PLANNING AND
DEVELOPMENT BOARD

<u>Date</u>	<u>Resolutions/Recommendations</u>	<u>Policy-Level?</u>		<u>Implemented?</u>		<u>Policy Level Implementation?</u>		<u>Comments</u>
		<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	
April 29, 1977 (Concl'd)	18. Governor requested to intervene with federal government on Pine Stump project		X	X		Not Applicable		Governor contacted federal officials
	19. Form a committee to regularly provide input on Four Corners projects	X			X		X	
	20. Board members to write letters in support of community prospectuses to legislators		X		Unknown	Not Applicable		
	21. Suggest continuing one-to-one advertising program match	X		X		X		Continuance of existing program
	22. Suggested establishing relationships with legislators and asking them to Board meetings or to dinner		X		Unknown	Not Applicable		
	23. Suggested OEPAD Board members coordinate and conduct growth hearings	X			X		X	
	24. OEPAD Staff to provide bylaws information from other states		X		X	Not Applicable		
	25. Suggested mailing cooperative advertising to all communities		X	X		Not Applicable		
Totals for 25 resolutions/ recommendations for FY 1977		<u>7</u>	<u>18</u>	<u>10</u>	<u>12</u>	<u>5</u>	<u>2</u>	

IMPLEMENTATION OF
RESOLUTION AND RECOMMENDATION
BY THE ECONOMIC PLANNING AND
DEVELOPMENT BOARD

<u>Date</u>	<u>Resolutions/Recommendations</u>	<u>Policy-Level?</u>		<u>Implemented?</u>		<u>Policy Level Implementation?</u>		<u>Comments</u>
		<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	
August 19-20, 1977	1. OEPAD Staff to provide copies of other states' bylaws		X		X		Not Applicable	
	2. Questionnaire on OEPAD services be used with communities		X		X		Not Applicable	
	3. Hold miniseminars to explain services to communities		X		X		Not Applicable	
	4. Meetings in communities to distribute information to be chaired by Board member		X		X		Not Applicable	
	5. Develop and use brochure to explain OEPAD's efforts		X	X			Not Applicable	Special issue of <u>Director</u> distributed
	6. Motion passed to "accept" budget	Not Applicable		Not Applicable			Not Applicable	Budget approval by Board not required
	7. Suggested including land inventory in work program		X		X		Not Applicable	
	8. Suggested letter from Board supporting Hopi Industrial Park		X		X		Not Applicable	
September 14, 1977 (Executive Committee)	9. Resolution for OEPAD to study copper layoff problems, Governor to find ways to relieve situation and contact Congressional delegation	X		X		X		Task Force organized to go to Washington, D.C. to obtain assistance
October 7, 1977	10. OEPAD staff to draft bylaws for Board		X		X		Not Applicable	
	11. Resolution to Governor Castro extending thanks for state	Not Applicable		Not Applicable			Not Applicable	
	12. Chairman to write and ask Governor Bolin to next meeting		X	X			Not Applicable	
	13. Motion passed to support obtaining 20 percent discretionary funds for Arizona manpower problems after copper layoff		X		X		Not Applicable	Investigated area; other funds being obtained were described as preferable
	14. Suggested OEPAD staff investigate trade readjustment area		X		X		Not Applicable	DES already implementing program
	15. Board approval of including Board members in EDA 304 decision-making process	X			X		X	

IMPLEMENTATION OF
RESOLUTION AND RECOMMENDATION
BY THE ECONOMIC PLANN AND
DEVELOPMENT BOARD

<u>Date</u>	<u>Resolutions/Recommendations</u>	<u>Policy-Level?</u>		<u>Implemented?</u>		<u>Policy Level Implementation?</u>		<u>Comments</u>
		<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	
December 10, 1977	16. Suggested Mr. Strauss attend Western Regional Governor's meeting on copper		X		X		Not Applicable	
	17. Motion for Governor to lead task force on Pine Stump Project		X		X		Not Applicable	
	18. Motion passed for OEPAD to develop advertising guidelines		X	X			Not Applicable	
	19. Board members to meet in January and be prepared to provide input on balances growth	X			X		X	No meeting in January. A few members provided input
	20. Suggested Chairman contact frequently absent members to determine if wish to remain on Board		X	X			Not Applicable	
May 13, 1978	21. Suggested reports on staff activities be distributed		X	X			Not Applicable	Members' notebooks distributed
	22. Endorsed state growth hearings and pledged assistance	X			X		X	Growth hearings had not (as of June 30, 1979) been held
	23. Suggested bylaws be drafted to include procedures for Executive Committee		X		X		Not Applicable	
June 1, 1978 (Executive Committee)	24. Resolution supporting geothermal research project at Castle Hot Springs	—	X	—	X		Not Applicable	
	Totals for 24 resolutions/ recommendations for FY 1978	<u>4</u>	<u>18</u>	<u>6</u>	<u>16</u>	<u>1</u>	<u>3</u>	

IMPLEMENTATION OF
RESOLUTION AND RECOMMENDATION
BY THE ECONOMIC PLANNING AND
DEVELOPMENT BOARD

<u>Date</u>	<u>Resolutions/Recommendations</u>	<u>Policy-Level?</u>		<u>Implemented?</u>		<u>Policy Level Implementation?</u>		<u>Comments</u>
		<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	
August 26, 1978	1. Motion passed to amend "Rocky Point" ad to reflect that it is Arizona ad and for all future copy to be similarly specific		X	X			Not Applicable	
	2. Member established as liaison to Phoenix Chamber of Commerce		X		X		Not Applicable	No reason since appointed to act as liaison
	3. Group picture of Board suggested		X		X		Not Applicable	
	Totals for 3 resolutions/ recommendations for FY 1979	<u>-0-</u>	<u>3</u>	<u>1</u>	<u>2</u>	<u>-0-</u>	<u>-0-</u>	

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1979

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill		Status of Bill				
		Discussed at Board Meeting	Adopted Position For or Against	Legislative Action		Gubernatorial Action		
				Held in Committee	Failed	Passed	Vetoed	Signed
2010	Insulation corporate income tax credit (in H.B. 2077)		X	X				
2020	Solar energy device warranties (in H.B. 2077)		X	X				
2057	Legislative review of state agency applications for federal funds		X			X	X	
2068	Solar energy tax incentives (in H.B. 2077)		X	X				
2077	Solar energy tax incentives (in H.B.s 2010, 2020, 2068 and 2343)		X			X		X
2078	Solar energy commission duties		X			X		X
2079	Oil & gas commission; natural gas policy enforcement		X	X				
2080	Arizona energy office		X	X				
2093	Solar design standards for state buildings		X			X		X
2115	Arizona grain research and promotion council		X			X	X	
2116	County zoning duties; certain businesses		X	X				
2117	Range improvements and maintenance		X	X				
2132	Visitor centers		X	X				
2158	Appropriation to state land department for ground water functions		X			X		X
2194	Appropriation; Arizona water commission, flood control		X			X		
2197	Electrical energy tax		X	X				
2205	Consolidation of towns		X	X				
2224	Appropriation; oil & gas conservation commission		X			X		X
2227	Commission of agriculture and horticulture; tourism		X	X				
2261	Agricultural improvement district, flood control		X			X		X
2283	Employment of county prisoners		X	X				
2304	Industrial development authority, single family dwellings		X	X				
2325	Flood control lands, easements and rights-of-way		X	X				

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1979

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill		Status of Bill				
		Discussed at Board Meeting	Adopted Position For or Against	Legislative Action			Gubernatorial Action	
				Held in Committee	Failed	Passed	Vetoed	Signed
2344	Thermal insulation, building codes		X	X				
2345	Motion picture vehicles; exemption from license fee		X	X				
2353	Counties; G.I. homesite improvement districts		X	X				
2356	Economic estimates commission; technical corrections		X	X				
2389	State government; environmental impact reports state projects		X	X				
2390	Approval prior to construction of nuclear facilities		X	X				
2432	Deregulation of motor carriers		X	X				
2444	Counties; improvement district, acquisition of community center		X	X				
2446	Zoning ordinance change; hearing officer		X	X		X	X	
2457	Omnibus flood control and relief		X			X		X
	Totals	-0-	-0-	23	-0-	10	3	7

Senate Bills Introduced in 1979

Senate Bill Number	Description of Bill	
1015	Ground water management study commission leadership	X
1016	Legislative review of state agency applica- tion for federal grants	X *
1056	Environmental water laboratories licensing	X
1097	Cities and towns; zoning districts	X
1115	Industrial development bonds; projects	X
1156	Water pollution control act; amendments	X
1176	Deregulation of motor carriers	X
1198	Water rights claims; extension of time	X
1231	Flood control loans	X
1239	Arizona water commission; water rights administration	X
1240	Multi-county water conservation districts; board of directors	X
	* Retained on Committee of whole calendar	X

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

Senate Bills Introduced in 1979

Senate Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill			Status of Bill				
		Discussed at Board Meeting	Adopted Position		Held in Committee	Legislative Action		Gubernatorial Action	
			For	Against		Failed	Passed	Vetoed	Signed
1241	State employee van pool program					X			
1256	Taxation of processed minerals or timber						X		X
1274	State residential finance agency				X				
1289	Mineral leases; state lands; royalties and terms				X				
1310	Cities and towns; zoning administrator; enforcement of zoning ordinances								
1311	Cities and towns; board of adjustment					X			
1312	Cities and towns; subdivision regulations				X				
1318	Cities, subdivision regulations; land splits				X				
1319	Cities and towns; zoning regulations				X				
1321	Motor vehicles; 55 mph limit				X				
1327	Rio Salado development authority						X		X
1328	State land; use pursuant to terms of lease				X				
1329	Exchanges of state land						X		X
1330	Oil and gas leases; state land				X				
1331	State lands; lease for urban commercial use				X				
1332	State lands; classification for rural and urban commercial uses				X				
1336	Sale of Colorado River lands				X				
	Totals	-0-	-0-	28	17	3	8	-0-	8

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1978

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill		Status of Bill					
		Discussed at Board Meeting	Adopted Position For or Against	None	Legislative Action			Gubernatorial Action	
					Held in Committee	Failed	Passed	Vetoed	Signed
2014	Relating to public buildings; providing for removal of limits on wages and hours			X	X				
2027	Relating to minerals, oil and gas; juris- diction of oil & gas conservation commission			X			X		
2028	Construction or maintenance of public roads			X	X				X
2063	Grant requests & applications for federal assistance; legislative review			X	X				
2079	Providing for payment from general funds for expansion or betterment of municipal water systems								
2118	Relating to minerals, oil & gas			X			X		X
2123	Providing for economic estimates commission			X	X				
2168	Recycling used oil - energy			X	X				
2173	Providing for establishment of department of tourism			X	X				
2209	Providing for an office of energy programs, guidelines for thermal and lighting standards			X	X				
2211	Regulation of certain water systems and plants			X			X		X
2294	Duty of county planning & zoning commission to zone certain areas for certain businesses			X	X				
2310	Solar energy commission relating to develop- ment, usage & conservation			X	X				
2313	Providing for Arizona energy institute			X	X				
2325	Geothermal resources; policy			X	X				
2326	Counties; adoption of standards by board of supervisors to protect water courses and riparian environment			X	X				
2368	Relating to waters; providing for Arizona water quantification commission			X	X				
2372	Mining privilege tax moratorium - suspending taxes on mining, timber production & related activities			X			X		X
2384	Appropriation for purpose of constructing tourist reception centers			X	X				
	Totals	-0-	-0-	19	14	-0-	5	1	4

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

Senate Bills Introduced in 1978

Senate Bill Number	Description of Bill	Level of EPAD Board		Status of Bill			
		Discussed at Board Meeting	Involvement With This Bill Adopted Position For or Against	Legislative Action		Gubernatorial Action	
				Held in Committee	Failed	Passed	Vetoed Signed
1011	Authorization to apply for foreign trade zones		X	X			
1019	Implements of husbandry property tax exemption		X	X			
1025	Providing for an economic estimates commission		X		X *		*
1036	Legislative review of state agency applications for federal grants		X		X		
1105	Licensing of environmental water laboratories		X	X			
1126	Consolidation of cities, towns and counties		X	X			
1137	Federal excise taxes may be deducted		X	X			
1145	Special road districts - relating to highways & bridges		X	X			
1176	Certification of convenience & necessity for buses		X	X			
1178	Five-year highway construction program		X	X			
1183	Creation of Arizona department of energy		X	X			
1223	Establishing bicycle path fund & prescribing sources of revenue		X	X			
1257	Relating to waters - establishment of revised drainage district		X			X	X
1258	Prescribing types of projects eligible for industrial development bonding		X	X			
1260	Providing for school construction assistance		X	X			
1308	Relating to waters - prescribing investment authority of multi-county water conservation district		X			X	X
1313	Regarding subdivisions and requirements		X	X			
1330	Relating to waters - water conservation board		X	X			
1339	Relating to cities & towns - zoning, non-conforming uses		X	X			
1414	Visitor information center		X	X			
	Totals	-0-	-0-	16	1	3	-0- 2

* Conditional enactment upon passage of Proposition 101

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1977

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill					Status of Bill				
		Discussed at Board Meeting	Adopted Position		None		Legislative Action			Gubernatorial Action	
			For	Against			Held in Committee	Failed	Passed	Vetoed	Signed
2006	State parks; administration of hiking and equestrian trails				X				X		X
2015	Historic and scenic roads				X				X		X
2048	State and local resource administration				X						
2060	Bureau of geology & mineral technology				X		X				
2062	Continuation of solar energy research commission				X				X		X
2063	Sales tax exemption for energy devices				X				X		X
2064	Income tax credit for residential insulation				X				X		X
2066	Access to incident solar energy				X		X				
2067	State land department fees				X		X				
2068	Income tax credit for solar energy devices				X				X		X
2069	Building structures; energy efficient construction				X				X		X
2109	Economic impact disclosure statements				X		X				
2139	Prohibiting abuse of certain vapor-releasing substances				X						
2140	Appropriation for flood control assistance				X				X		X
2144	Designation of Arizona atomic energy commission				X				X		X
2152	Safe drinking water act				X		X				
2194	Terms of sale of certain state lands				X		X				
2212	Tourist related advertising displays	X			X				X		X
2214	Classification and lease of state lands				X				X		X
2255	Limitation on prohibition against overstocking unenclosed land				X		X				
2256	Transportation of ground waters				X		X				
2257	Geothermal resources development				X		X				
2307	State lands maintenance fund				X				X		X
2320	Airport administration; land condemnation				X		X				
2330	Arizona energy policy board				X		X				

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1977

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill				Status of Bill			
		Discussed at Board Meeting	Adopted Position		None	Legislative Action		Gubernatorial Action	
			For	Against		Held in Committee	Failed	Passed	Vetoed Signed
2344	Farm land; tax deficiencies recapture				X	X			
2358	Use & transfer of ground water				X	X			
	Totals	<u>1</u>	<u>2</u>	<u>26</u>		<u>14</u>	<u>-0-</u>	<u>13</u>	<u>-0-</u> <u>13</u>

Senate Bills Introduced in 1977

Senate Bill Number	Description of Bill								
1005	Regulation of towing carrier by corporation commission				X	X			
1031	Implements of husbandry property tax exemption				X	X			
1034	Transfer of ground water from agricultural lands				X	X			
1045	Transfer of ground water from agricultural lands				X	X			
1054	Prohibition on use of fluorocarbon gas as an aerosol propellant				X	X			
1059	Licensing of environmental water laboratories				X	X			
1080	State housing authority				X	X			
1087	Contents of solar energy easements				X	X			
1114	Increase of sales tax on mining				X	X			
1119	Mine workers; working days				X	X			
1136	Relating to waters, regulations on construction, use and abandonment of dams to control liquid materials				X	X			
1146	Office of economic planning & development; powers and duties				X	X		X	X
1158	Minimum wage; overtime standards				X	X			
1171	County subdivision on regulation; hiking & equestrian trails				X	X		X	X
1201	Use and transfer of ground water				X	X			
1243	Cities and towns; energy conservation standards; promotion of energy efficiency				X	X			
1248	County water conservation districts				X	X			

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

Senate Bills Introduced in 1977

Senate Bill Number	Description of Bill	Level of EPAD Board			Status of Bill				
		Discussed at Board Meeting	Involvement With This Bill		Legislative Action			Gubernatorial Action	
			Adopted Position	None	Held in Committee	Failed	Passed	Vetoed	Signed
1251	Measuring water withdrawn from wells			X	X				
1297	Department of energy and utilities			X	X				
1303	Relating to waters; prescribing the regulation and use of ground waters			X	X				
1360	Permitting exchange of certain state land			X			X		X
1382	Relating to public lands fee for temporary recreational or scientific use of state lands								
1383	Arizona energy office	X *	X *		X				
1384	Transportation of ground waters			X	X				
1391	Ground water transfer and mangement	X					X		X
	Totals	<u>2</u>	<u>1</u>	<u>23</u>	<u>21</u>	<u>-0-</u>	<u>4</u>	<u>-0-</u>	<u>4</u>

* Suggested members support this bill.

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1976

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill		Status of Bill				
		Discussed at Board Meeting	Adopted Position For or Against	None	Legislative Action			Gubernatorial Action
					Held in Committee	Failed	Passed	
2001	Commerce department established			X	X			
2002	Providing for an Arizona energy office	X			X			
2036	Fair trade contracts authority repealed			X	X			
2047	Geology & Mining technology bureau established			X	X			
2067	Solar energy devices amortization period prescribed			X			X	X
2098	Natural gas flow obstruction unlawful			X			X	X
2115	Economic estimates commission termination			X			X	X
2165	Providing for annexation of certain territories			X	X			
2195	Economic impact statements from state agencies provided			X	X			
2200	Providing for regulation of airports and surrounding property			X	X			
2202	Providing for the sale of certain state lands			X			X	X
2208	Relating to waters - providing flood control assistance			X				
2215	Residential insulation, providing tax credit for installation of			X	X			
2216	Providing for the adoption of conser- vation design standards			X	X			
2251	Providing for measurement of water drawn from wells			X	X			
2257	Conservation districts, providing for county water			X	X			
2261	Federal grants, state agencies shall submit to JLHC applications for			X	X			
2277	Minimum wage and overtime standards provided			X	X			
2281	Providing for establishment of water districts			X	X			
2335	Providing for licensing and regulation of environmental water laboratories			X	X			
2358	Providing for operation and administration of County planning and zoning			X	X			

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1976

House Bill Number	Description of Bill	Level of EPAD Board			Status of Bill								
		Discussed at Board Meeting	Involvement With This Bill		Legislative Action		Gubernatorial Action						
			Adopted Position	For or Against	None	Held in Committee	Failed	Passed	Vetoed	Signed			
2368	Ground waters placed in public domain without compensation to above-ground owner			X			X						
2386	Energy department and state energy commission provided	X					X						
2397	Subdivided land not to include land resold within a subdivision					X							
2412	Labor agents handling common laborers & agricultural workers, providing for licensure					X		X					
Totals		2	-0-	23			21			-0-	4		-0- 4

Senate Bills Introduced in 1976

Senate Bill Number	Description of Bill										
1004	Special services transportation					X					
1061	Providing for issuance of for use of thermal products in buildings					X					
1066	Solar energy - access right					X					
1068	Imposing severance tax on oil, gas, helium and geothermal resources					X					
1070	Solar energy easements - contents					X					
1102	Relating to trade & commerce - removing authority for fair trade contracts					X					
1107	Relating to taxation & water - C.A.P.					X			X		X
1135	Alternate energy review board					X					
1137	Municipal planning agency - powers - duties					X					
1155	Regarding population estimates					X					
1161	Highways - bridges - discontinuing special districts					X					
1162	Cities - annexation					X				X	
1189	State aid funding for schools					X					
1280	Counties - zoning changes - city approval					X				X	
1290	Relating to waters; providing for measurement of water					X					

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

Senate Bills Introduced in 1976

Senate Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill		Status of Bill			
		Discussed at Board Meeting	Adopted Position For or Against	Legislative Action			Gubernatorial Action
				Committee	Failed	Passed	
1312	Critical ground water areas		X	X			
1322	Office of resource administration		X	X			
1340	Relating to minerals, establishing a state department of minerals & geology		X		X		
1350	Inter agency energy planning board		X	X			
1380	Repealing water rights registration		X			X	X
1384	Budget limitations - cities - towns - counties		X	X			
1402	Providing for a state housing authority		X	X			
1408	Cities & towns - incorporation		X	X			
1414	Relating to counties - water systems		X	X			
1463	Relating to transportation - urban bus routes		X		X		
	Totals	-0-	-0-	18	4	3	-0- 3

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1975

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill					Status of Bill			
		Discussed at Board Meeting	Adopted Position		None	Held in Committee	Legislative Action			Gubernatorial Action
			For	Against			Failed	Passed	Vetoed	
2027	Relating to waters - determination of flood prone areas				X			X		X
2028	Resource administration office to designate and regulate certain geographical areas and land use				X	X				
2065	Fair trade practices repeal				X	X				
2066	Relating to minerals State bureau of geology and mineral technology				X	X				
2101	Tourism office established; tourism development duties removed from OEPAD	X		X		X				
2110	Providing for department of energy				X	X				
2123	Political subdivisions to administer airport zoning, regulations and ordinances				X	X				
2146	Political subdivisions authorized to form non-profit corporation for mass public transportation				X			X		X
2155	Flood control projects prescribing investigation and funds expenditures				X			X		X
2205	Health services director to adopt a water pollution permit system				X			X		X
2209	Subdivided land, prescribing information contained in advertising materials used in				X	X				
2212	Prescribing estimate of financial requirements of irrigation districts				X			X		X
2229	Zoning and planning, operation and administration provided; board of adjustment membership				X	X				
2240	Providing authorization to Water Commission for assistance in flood control				X			X		X
2242	Mining, removing exemption from county zoning restrictions				X	X				
2255	County planning, providing for subdivision platting and zoning				X	X				
2290	Cities (certain) may regulate division of land into fewer than four lots				X			X		X

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

House Bills Introduced in 1975

House Bill Number	Description of Bill	Level of EPAD Board Involvement With This Bill					Status of Bill			
		Discussed at Board Meeting	Adopted Position		None	Held in Committee	Legislative Action		Gubernatorial Action	
			For	Against			Failed	Passed	Vetoed	Signed
2357	Indian arts & crafts providing for regulations to protect authenticity of	<u>1</u>		<u>1</u>	<u>18</u>	<u>X</u>		<u>8</u>	<u>-0-</u>	<u>8</u>
2394	Hydrologist & water control board, providing for vesting of water rights				<u>X</u>			<u>X</u>		<u>X</u>
	Totals			<u>1</u>	<u>18</u>	<u>X</u>	<u>-0-</u>	<u>8</u>	<u>-0-</u>	<u>8</u>

Senate Bill Number	Description of Bill	Senate Bills Introduced in 1975			
		Discussed at Board Meeting	Adopted Position	None	Held in Committee
1004	State housing agency	<u>X</u>			<u>X</u>
1011	Tax deduction - solar energy devices		<u>X</u>		<u>X</u>
1018	Establishing a solar energy research commission & solar energy research council	<u>X</u>			<u>X</u>
1034	Sales tax municipalities, annexation, census		<u>X</u>		<u>X</u>
1043	Fair trade practices - repeal		<u>X</u>		<u>X</u>
1055	Sale, lease of state lands		<u>X</u>		<u>X</u>
1082	Visitor information center	<u>X</u>			<u>X</u>
1089	Resource administration - regulations - guidelines - regulation of geographical areas and land use				<u>X</u>
1098	Removing construction requirement limitation for enforcement of air pollution conditional permits	<u>X</u>			<u>X</u>
1102	Mass transit		<u>X</u>		<u>X</u>
1110	Air service development revolving fund		<u>X</u>		<u>X</u>
1119	Arizona state housing agency		<u>X</u>		<u>X</u>
1151	Relating to water - providing for establishment of C.A.P. study commission		<u>X</u>		<u>X</u>
1190	Incorporation of community		<u>X</u>		<u>X</u>

APPENDIX III

LEGISLATION RELATING TO ECONOMIC PLANNING AND DEVELOPMENT AREAS

Senate Bills Introduced in 1975

Senate Bill Number	Description of Bill	Level of EPAD Board			Status of Bill					
		Involvement With This Bill			Legislative Action			Gubernatorial Action		
		Discussed at Board Meeting	Adopted Position For or Against	None	Held in Committee	Failed	Passed	Vetoed	Signed	
1209	Relating to public utilities - procedures for establishing underground service area						X		X	
1224	Flood plain management; utility exemption			X						
1238	Industrial development projects			X	X	X				
1239	Taxation; oil, gas, helium, geothermal			X	X					
1240	Mineral exploration permit			X			X		X	
1259	Industrial development plans			X			X		X	
1303	Providing authority for counties to define "subdivision" for planning & zoning			X	X					
1317	Establishment of parkways and historic and scenic roads			X	X					
1318	Relating to water, leasehold interests on Indian Lands			X	X					
1321	Thermal improvement of buildings			X	X					
1326	Department of geology, mineral resources			X	X					
1373	State energy resources commission			X	X					
1375	Relating to water, vesting of water rights, state hydrologist			X	X					
1376	County conservation (water) districts			X	X					
1378	Multi-county water conservation district			X	X					
1389	Critical, closed ground water areas			X	X					
	Totals	<u>5</u>	<u>-0-</u>	<u>25</u>	<u>X</u> <u>22</u>	<u>1</u>	<u>7</u>	<u>-0-</u>	<u>7</u>	

APPENDIX IV

COMPARATIVE CHARTS OF STATES UTILIZING CITIZEN ADVISORY BOARDS ON ECONOMIC PLANNING AND DEVELOPMENT

Type of Advisory Board

Number of States	Number of Boards Per State	Overall Economic Planning and Development	Commerce on Industrial Development	Growth Strategy	Economic Advisors	Planning Council	International Trade	Community Affairs/ Local Development	Energy	Natural Resources	Total Number of Boards
1	8	2	2			1	2	1			8
4	5	2	1	1		1		10	3	2	20
3	4	2	1	1			1	5		2	12
4	3	1	2		2	3		4			12
7	2	7	2	1	1	1		2			14
24	1	13	4	1	3	2		1			24
Total	43	27	12	4	6	8	3	23	3	4	90

* Based on survey of states conducted by the Office of the Auditor General as of May 31, 1979.

APPENDIX IV

COMPARATIVE CHARTS OF STATES UTILIZING CITIZEN ADVISORY BOARDS ON ECONOMIC PLANNING AND DEVELOPMENT

State	Use State-wide Citizen Boards/Councils?		Number of Boards	TYPE OF BOARD/COUNCIL										Energy	Natural Resources
	Yes	No		Overall Economic Planning and/or Development	Commerce/ Industrial Development	Growth Strategy	Economic Advisors	Planning Council	International Trade	Community Affairs/ Local Economic Development					
Alabama															
Alaska	X	X	1	1											
ARIZONA			2	2											
Arkansas	X		8	2				1	2	1					
California	X		1		2										
Colorado	X		1		1										
Connecticut	X		1				1								
Delaware	X		5	1										1	
Florida	X		1							3					
Georgia	X		1	1						1					
Hawaii	X		1	1											
Idaho	X		1	1											
Illinois	X		1	1											
Indiana	X		1	1				1							
Iowa	X		1	1											
Kansas	X		1	1											
Kentucky	X		1	1						3					
Louisiana	X		4	1											
Maine	X		4	1	1					1					2
Maryland	X		1	1											
Massachusetts	X		1			1									
Michigan		X													
Minnesota	X		2	1						1					
Mississippi	X		1	1											
Missouri	X		2	1						1					
Montana	X		1				1								
Nebraska	X		1	1											
Nevada	X		5			1									
New Hampshire	X		1	1											
New Jersey	X		3	1			1	1							
New Mexico	X		2	1			1								
New York	X		3	1			1								
North Carolina	X		2	1		1				2					
North Dakota	X		1	1											
Ohio	X		1	1											
Oklahoma	X		2	1	1			1							
Oregon	X		4			1			1						
Pennsylvania	X		1		1			1		1					
Rhode Island	X		1												
South Carolina	X		5	1						3					
South Dakota	X		2		2										
Tennessee	X		3		1					1					
Texas	X		3												
Utah	X		1		1			1							
Vermont	X		1												
Virginia	X		1				1								
Washington	X		1		1										
West Virginia	X		5												
Wisconsin	X		1							4				1	
Wyoming	X		1												
Totals	43	2	90	27	12	4	6	8	3	23				3	4

COMPARATIVE CHARTS OF STATES
UTILIZING CITIZEN ADVISORY BOARDS
ON ECONOMIC PLANNING AND DEVELOPMENT

ADVISORY AREA

APPENDIX IV

COMPARATIVE CHARTS OF STATES
UTILIZING CITIZEN ADVISORY BOARDS
ON ECONOMIC PLANNING AND DEVELOPMENT

State	ADVISORY AREA										Other	Comments
	Review and Comment on Land Use Plans	Review, Analyze and Comment on State Budget	Review, Analyze and Comment on State Goals/Plans of State Agencies	Respond to Governor's or Agency Director's Request For Advice	Develop Legislation on Economic Planning and Development	Monitor Legislation and Testify	Participate in A-95 Review	Request Information From Agencies on Planning/ Development	Review and Comment on Planning/Develop- ment Agencies' Operating Plans	Sponsor Workshops or Conferences		
New Hampshire												
New Jersey	X	X	X	X	X	X		X	X	X		
New Mexico	X	X		X	X	X		X	X	X		
New York	X	X	X	X	X	X		X	X	X		
North Carolina			X	X	X	X	X	X	X	X		
North Dakota		X		X	X	X		X	X	X		
Ohio				X				X			X	Work directly with companies and prospects
Oklahoma	X		X	X		X		X	X	X		
Oregon	X		X	X	X			X	X	X		Develop citizens' involvement handbook
Pennsylvania	X		X	X	X			X	X	X	X	Limited public participation with county/regional planning and development agencies
Rhode Island												
South Carolina	X		X	X	X	X	X		X			
South Dakota			X	X								
Tennessee	X		X	X	X	X	X	X	X	X		
Texas				X	X	X						
Utah	X	X	X	X	X	X	X	X	X	X		
Vermont			X	X								
Virginia				X		X						
Washington			X	X					X			
West Virginia				X								
Wisconsin	X	X		X	X	X		X	X	X	X	
Wyoming				X	X	X		X	X			
Totals	17	11	23	38	22	26	7	24	28	24	16	

Primarily a communications link
between business and the depart-
ment

APPENDIX V

LISTING OF ENABLING DOCUMENTS OF
VARIOUS ARIZONA ENTITIES
WITH FUNCTIONS SIMILAR
TO EPAD BOARD

<u>Advisory Boards, Councils and Commissions</u>	<u>Enabling Documents</u>
Advisory Commission on Arizona Environment	Executive Order 75-2
Apache County Development Board	County Board of Supervisors' Decree
Arizona Economic Development Council	Private Organization
Arizona Scientific and Technological Planning and Advisory Council	ARS 41-506
Arizona State Parks Board	ARS 41-511
Arizona Water Commission (and Advisory Groups)	ARS 45-501, et. seq.
Atomic Energy Commission	ARS 30-651, et. seq.
Cochise County Development Board	County Board of Supervisors' Decree
Coconino County Development Board	County Board of Supervisors' Decree
Department of Transportation Board	ARS 28-105
Flagstaff Chamber of Commerce	Private organization
Four Corners Regional Commission	Public Works and Economic Development Act of 1965
Historical Advisory Commission	ARS 41-1352
International Trade Committee	Private organization
Maricopa County Development Board	County Board of Supervisors' Decree
Motion Picture Advisory Board	Executive Order 77-1
Navajo County Development Board	County Board of Supervisors' Decree
City of Phoenix Overall Economic Development Council	Phoenix City Council Ordinance
Phoenix Chamber of Commerce	Private organization
Pima County Development Board	County Board of Supervisors' Decree
Rangeland Advisory Council	Executive Order 76-4
Rural Development Advisory Council	Executive Order 79-2
Solar Energy Research Commission	ARS 41-571, et. seq.
State Community Development Council	ARS 11-771(20)
State Employment Training Council	Federal CETA Act of 1973
Tucson Chamber of Commerce	Private organization
Citizens Energy Task Force	Executive Order 75-9

ARIZONA

OFFICE
OF THE
GOVERNOR

OFFICE OF ECONOMIC PLANNING AND DEVELOPMENT

General Offices of OEPAD • 4th Floor

July 25, 1979

Ms. Coni Good
Audit Supervisor
Office of the Auditor General
Suite 600
112 North Central Avenue
Phoenix, Arizona 85004

Dear Ms. Good:

Thank you for sending me a copy of the chart comparing the functions of selected Arizona commissions, boards and councils with those of the Economic Planning and Development Board. I have reviewed the chart and would like to share my thoughts about it with you.

The chart does not analyze the purpose, scope, or quality of the other groups' efforts and, as a result, may present a one-sided picture of the functions of the groups involved. That picture is one of extensive duplication of responsibilities and programs. However, such a determination cannot be accurately made simply by comparing the formal functions and duties of each group. The actual operations of the groups listed should be analyzed for the purpose of gaining the information mentioned above and, subsequently, a clear comparison developed.

As an example of the confusion that the chart creates, I point to the comparison of the OEPAD board functions with those of the State Community Development Council. Listed among the duplicative functions of the two groups are industrial development, tourist promotion, employment and job availability data development, international trade development, and motion picture development. The statutory responsibilities granted the State Community Development Council, are set forth in ARS § 11-711.20, and do not correspond with those identified in the chart.*

As I understand the data gathering process involved in the chart's development, individuals from the particular groups were asked to provide you with information. While this is a completely acceptable procedure it seems that your office should attempt to further check the information provided to ensure that the items listed are in compliance with the group's charge.** It seems somewhat unfair to subject the OEPAD Board to extensive review and then compare its functions with other

* See following page

** The responses provided by staff for each council, board or commission were compared to applicable state laws and executive orders by the Office of the Auditor General to verify appropriateness of survey replies.

Ms. Coni Good
Page 2

councils and agencies without at least a reasonable effort to determine the depth of the other organizations' efforts and responsibilities.

I appreciate the opportunity to express my thoughts on this area to you.

Sincerely,

Larry Landry
Executive Director

by:


Peggy Pokorski
Asst. to the Executive Director

LL:rt

- * The State Community Development Council, although it has never met, is empowered to approve or disapprove applications for general improvement districts, to determine the amount of bonds necessary for financing public works and the value of the land within the district after the public improvements have been made. Therefore, it appears that the State Community Development Council in its policy making role could impact on the functions identified in Table 4 on page 25, (motion picture development deleted from original chart).

APPENDIX VII

ARIZONA ADVISORY COUNCILS, COMMITTEES
AND BOARDS SURVEYED

Advisory Council on Aging
Advisory Council for Blind and Visually Impaired
Behavioral Health Advisory Council
City of Phoenix
 Art Committee
 Criminal Justice Advisory Board
 Emergency Medical Services Board
 Environmental Quality Board
 Housing Commission
 Human Relations Board
 Insurance Committee
 Judicial Selection Board
 Library Advisory Board
 Municipal Aeronautics Board
 Public Housing Board
 Sister Cities Board
 Status of Women Board
 Streets Advisory Board
 Youth Commission
Developmental Disabilities Planning and Advocacy Council
Economic Security Advisory Council
Employment Security Advisory Council
Governor's Council on Children, Youth and Families
Veterans' Services Advisory Council

DOUGLAS R. NORTON, CPA
AUDITOR GENERAL

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~~XXXXXXXXXXXXXXXXXXXX~~

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

SUITE 600
112 NORTH CENTRAL AVENUE
PHOENIX, ARIZONA 85004
271-4385

September 7, 1979

SUITE 820
33 NORTH STONE AVENUE
TUCSON, ARIZONA 85701
582-5465

Mr. Terry Archibald
Chairman, Economic Planning and Development Board
Executive Tower Room 505
1700 West Washington
Phoenix, Arizona 85007

Dear Mr. Archibald:

Thank you for your comments on the Economic Planning and Development Board draft sunset report. Regretfully, your request for an extension until September 18th or later to prepare a more detailed written response to the draft report must be denied.

The date of September 10, 1979, was originally set as the submission date for a written response to allow for compliance with the sunset law which requires the final report to be transmitted to the Governor, Legislature and Economic Planning and Development Board by September 15, 1979. ARS 41-2353 E states in part:

"...The final sunset review report shall be submitted to the Governor, to each member of the Oversight Committee, Committee of Reference and to the affected agency by September 15 of the year prior to the scheduled termination date of the agency."

Your letter of September 5, 1979, the minutes of the August 14, 1979 EPAD Board meeting and EPAD Board discussion items will be incorporated into the final sunset report. If the members of the EPAD Board wish to make additional comments they may do so at the Committee of Reference hearing on the sunset report which must be held prior to December 1, 1979. (ARS 41-2354 B and E). The Board members will be notified of the hearing date when it is scheduled.

If you have any questions or need additional information, please contact me, Mr. Gerald Silva or Ms. Constance Good at 255-4385.

Sincerely,



Douglas R. Norton
Auditor General

DRN:jb

