

Permanent base adjustments

Auditor General review

[Arizona Revised Statutes \(A.R.S.\) §41-563.03](#) requires the person, group, organization, or county, city, town, or community college district (government) governing board proposing the adjustment to submit the following documents to the Auditor General at least 60 days before the election and before printing the publicity pamphlet:

1. A detailed analysis that contains the following information:
 - a. The proposed base limit adjustment's amount
 - b. The specific areas in which the government will adjust expenditures
 - c. Specific amounts of estimated revenue from each and any source the government will use to finance an upward base limit adjustment or the source or sources of estimated revenues the government will reduce as a result of a downward base limit adjustment, and any assumptions used in estimating such revenue
2. A summary analysis that contains the following information:
 - a. The proposed base limit adjustment's amount
 - b. The adjustment's effect on the expenditure limitation
 - c. The estimated revenue sources the government will use to finance the upward base limit adjustment or reduce as a result of a downward base limit adjustment
 - d. A statement of the purposes for which the government will use the additional spending capacity

The Auditor General must review the detailed and summary analyses within 15 working days of receiving them. The Auditor General may request additional information to clarify or correct the analyses. The Auditor General then returns the reviewed analyses to the government. No revision may be made to the documents after the Auditor General's review.

The government must retain the reviewed analyses and make copies available to any registered voter.

Publicity pamphlet

[A.R.S. §41-563.03](#) requires governments to prepare and print publicity pamphlets presenting the proposed permanent base limit adjustment to be voted upon and related information [A.R.S. §§19-123](#) and [19-141](#) require. The government must submit a copy of the publicity pamphlet to the Auditor General before the election. The government must mail one copy of the publicity pamphlet to each household containing a registered voter before the earliest date that registered voters can receive early ballots. If pamphlets are not mailed by that date, the government must provide voters a notice with early ballots that states when it will mail the pamphlets and when and where voters may access or view the pamphlet. Governments must mail the pamphlets not less than 10 days before the election. In order to comply with this requirement, the government may need to submit the detailed and summary analyses described above to the Auditor General earlier than 60 days before the election date.

Permanent base adjustments

The publicity pamphlets must contain the following information:

1. The election date
2. The polling places' names and locations and the times they are open
3. A true and complete copy of the proposed permanent base limit adjustment's title and text
4. The form in which the proposed permanent base limit adjustment will appear on the ballot, the official title, a descriptive title, and the number by which the proposed adjustment will be designated
5. A statement of the purposes for which the government will use the additional spending capacity, as the Auditor General reviewed it
6. A summary of the proposed base limit adjustment's amount, as the Auditor General reviewed it
7. A summary of the adjustment's effect on the expenditure limitation, as the Auditor General reviewed it
8. A summary of the estimated revenue sources the government will use to finance an upward base limit adjustment or reduce as a result of a downward base limit adjustment, as the Auditor General reviewed it
9. Arguments for and against the proposed adjustment or an indication that no arguments for/against were received

Official ballot

The ballot must be in the form [A.R.S. §19-125](#) prescribes, unless more than one base limit adjustment is to be voted upon. In that case, the ballot must be in a format that enables voters to vote separately on each adjustment. The official ballot must include the following information:

1. The proposed permanent base limit adjustment's official title and number
2. A statement disclosing whether a person, group, organization, or the governing board referred the adjustment to be voted upon
3. A descriptive title not to exceed 50 words that includes a summary of the principal provisions of the proposed permanent base limit adjustment

The government must provide a copy of the election results to the Auditor General and Economic Estimates Commission as soon as the official canvass is completed.